

# PORTLAND UNITED CHURCH COUNCIL MINUTES

**August 30, 2016**

## **Friendship Room of the Church**

### **ATTENDANCE:**

Connie Cochran, Larry Cochran, Will French, Lynne Dimma, Blaine Tackaberry, Duncan Pickard, Doug Bond, |Rev. Takouhi, Katy Gibson, Chair, Patti Evans, Secretary

**REGRETS:** Peggy Bond, Norma Cummings, Betty Hoogenboom,

**OPENING PRAYER:** Rev. Takouhi opened the meeting with a prayer.

**CALL TO ORDER:** Chair Katy Gibson called the meeting to order at 7:00 p.m.

**APPROVAL OF AGENDA:** Moved: Connie Cochran Second: B. Tackaberry. Carried

**APPROVAL OF MINUTES OF PREVIUOS MEETING:** Moved: Doug Bond Second, Margaret Martin. Carried

**BUSINESS ARISING FROM MINUTES:** Looking for a new Music Director. Margaret Ross will assist.

### **COMMITTEE REPORTS**

**Finance:** Report attached. Year to Date: Givings up by 10% over summer. HST refund received end of June. September could be a tough month with insurance coming due.

Budget:: Put TimeLine document on website

**ACTION: Larry Cochran**

D. Pickard presented plan for budget 2017 and 2016 forecast to year end.

### **Sharing and Caring:**

**Cemetery:** Cemetery Memorial Service was not that well attended this year – one family. Last year 35 people, prior year 4. Attendance varies. Three burials this year to date. Anticipate more. i.e., internment at a later date. Takouhi suggested that we place names on internet of residents of cemetery also place a notice on bulletin board with a phone number of whom to contact regarding cemetery. FB gravestones of Rideau Lake and Westport. Suggestion to check Lyndhurst site and how they set it up. **Motion:** begin to set up o PUC website map of UC cemetery and names and locations of graves. Add a bulletin board with contact names. **Moves:** Connie Cochran Second Lynne Dimma. Carried.

**Envelope Steward:** No redesign of envelopes because soon to be reprinted.

**Envisioning Committee:** Good team working together. Seeing support from Elgin as shown with assistance with music problem.

**Fundraising:** Need a co-ordinator.

**Historical:** No report

**Memorials:** Memorial donations continue to be received. One from Ireland for E. Bryden. Railing extensions installed outside and inside on the pulpit. Please check the install.

**Minister's Report:** Offered a thank you for the opportunity to become chair of Presbytery.

**Outreach:** Nothing to report.

**Presbytery:** Exec meeting held today (August 30). Remits committee October 25, 1:30 at Carleton Place Church. Presbytery meeting - voting that day. Margaret reported on remits 1, 2, 3.

**Trustees:** Insurance forms; law suits re child abuse, etc. Question how we've educated members to minimize risk. Include in newsletter for all congregation. Remind all that the manual is on church property in the Friendship Room. It must be evident for all to see. Comment to be on website and newsletter.

**Property Report:** Susan Lennox, music teacher, requests approval to extend her use of facility for this purpose. Moved: Doug Bond Second Connie Cochran Carried

Water sample sent to Kingston August 30. Electrical issues which have accumulated over the year – Roger Gipson: repairs made, placements where necessary completed. Parking lot. Solar panels – investigating possibility. Investigating changing heat from electric to propane. Replace fascia boards which will support eaves trough. Plexiglass covers for stained glass.

**UCW:** Chant funeral ~150 attendees. Apple pie sale early October. BUNN coffee maker on order. TREK – UCWs were praised with feedback still coming in.

**Worship Committee:** Struggle to replace music director but we will do it. Please leave lights on and last out of the building turn off lights.

**Motion to Accept Committee Reports:** Moved by Doug Bond. Second by Duncan Pickard. Motion carried.

**New Business:** Observer invoice for one year is \$25 per person per year and the church pays. Connie to poll congregation to determine who wants it; how to donate; who else would like it.

Lengthy discussion was initiated by Gary Petro regarding consistency of communication of activities. A procedure needs to be in place on how and to whom to submit information. Info to Gary P. who uploads to website, email sent out "e-news available"; access via a link on website. Committee will report to council.

**Adjournment:** Meeting closed at 9:05 p.m.

**Closing of meeting:** Margaret Martin closed meeting in prayer.

**Next Meeting:** November 1, 2016 at 7:15 p.m. in Friendship Room at PUC.

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Katy Gibson, Chair

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Patti Evans, Secretary

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