

## Elgin-Portland Pastoral Charge Official Board Meeting

**DATE:** December 7, 2016  
**TIME:** 7:00pm  
**PLACE:** Portland United Church

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**Attendee:** Katy Gibson, Jim Earl, Margaret Martin, Sandra Smith, Ted Brett, Mark Bee, Gary and Rev. Takouhi Demirdjian-Petro, Kim Hoogwerf, Clint Halladay, Betty Hoogenboom, Larry and Connie Cochran, Duncan Pickard, Doug Bond, Will French and Joanne McLean

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**Regrets:** Norma Cummings

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### Call To Order:

Mark Bee called the meeting to order

### Opening Prayer:

Mark opened with a prayer of strength and power

### Approval of Agenda:

Rev. Takouhi added:

1. Strategic Plan for Elgin United Church

Motion: Duncan Pickard

2<sup>nd</sup> : Doug Bond...CARRIED

### Minutes of Previous Meeting:

Amendments to be made – Members of Official Board

- ◆ Chair of O.B. Committee
  - Add Finance to the list of Committee
  - Spelling correction in the highlights of the Addison Church purchase – Rev. Takouhi name spelled wrong and the last sentence ‘...hymns and prayers to complete a service.’, not compete.

Minutes are accepted as amended – motion moved by Katy Gibson

2<sup>nd</sup> by Margaret Martin...CARRIED

## **Business Arising:**

### Single Point of Contact – Website:

- Gary can show the charge secretary how to get started; the goal is to make it as easy as possible.
- Clint Halladay will post minutes for both pastoral charge and will post announcements and print for the bulletin the list of activities for both churches.
- Gary and Larry will make sure this will be formatted for this to work and be able to print.
- We will review next meeting to see if this is working.

Motion: Duncan Pickard

2<sup>nd</sup>: Connie Cochran...CARRIED

### New Office Computer, Monitor, External Hard Drive:

- Ted has added it to the budget – to be paid over 1 yr.

Motion to approve a new computer for the charge secretary in 2017

Motion: Larry Cochran

2<sup>nd</sup>: Doug Bond...CARRIED

### Joint Service in Jan/Feb:

- Both financial councils agreed we would lose +/- \$500/month
- Portland council had questions to bring back to Official Board to ask “Why?” – are we closing, was it for music director, etc.
- Motioned by Margaret Martin : The Official Board is withdrawing the proposal of joint services in Jan/Feb.

2<sup>nd</sup>: Ted Brett...CARRIED

## **COMMITTEE REPORTS:**

### 1. Treasurer report: - draft

a. On schedule – bill are paid (report attached)

1. Manse Report – behind \$4000.

2. Comment from Elgin Chair – Elgin will be having difficulty meeting draft costs.
2. Presbytery – Ted – Four Rivers Presbytery to present package to come with regards to closing/amalgamation a pastoral charge. Report hopefully in the spring (Joanne Fletcher)
3. M&P:
  - a. Report attached from Larry Cochran
    - i. Technical growth
    - ii. Issues, concerns and improvements
    - iii. Charge Secretary wage stays at \$15.75  
Motioned by Larry Cochran, 2<sup>nd</sup> by Katie Gibson...CARRIED
4. Worship and Christian Education Group:
  - a. Report is attached from Rev. Takouhi
  - b. Christmas Day – church will happen at 10:30am in Portland
  - c. New Year's Day – no church

Council Reports:

Katy – Portland – moving from electric to propane furnace. More than ½ of the money has been raised

- Music director has been found
- Finances – in the red by \$2000.00 for operating

Clint – Elgin – Report Attached

- meeting objectives

New Business:

a. Remits: (proposal) Margaret reviewed what the remits are and what the Official Board will have to vote on. Presentation attached.

**NOTE:**

Christmas dinner/meeting was enjoyed by 24 people – Kim will send a thank you note to Neil and Martha Kudrinko for such a great dinner prepared.

Meeting adjourned by Ted Brett

Rev. Takouhi closed with a prayer

**New Meeting:** Elgin United Church

**DATE:** March 1st, 2015

**TIME:** 7:00pm

Closing Prayer: Rev. Takouhi

RECORDER: \_\_\_\_\_

Kim Hoogwerf

CHAIR: \_\_\_\_\_

Mark Bee

MINISTER: \_\_\_\_\_

Rev. Takouhi Demirdjian-Petro