

Present: Sandra Smith, Clint Halladay, Margaret Ross, Reverend Takouhi, Brian Blowes, Mark Bee, Carl Leggett, Joanne McLean, Jim Earl, Marion Ross

Guest: Crystal Scott

Regrets:

The meeting was held in the Centennial Lounge of Elgin United Church, called to order at 7:03 PM by Chair Clint Halladay, with a quorum present.

1. Chair Clint Halladay welcomed everyone to the meeting and extended a big thank you to Mark Bee for volunteering as EUCC Secretary. All welcomed Mark.
2. Chair Clint opened with prayer referring to the classic Anne of Green Gables monologue "...and just feel my prayer".
3. Approval of Agenda – Additions requested:
 - a. New Business Item 8f. Paint Night Fundraiser
 - b. Daycamp Update – Crystal Scott Nursery School Chair (as soon as she arrives)

Motion by Ted Brett, seconded by Carl Leggett to adopt the agenda with the additional items added. CARRIED

4. Minutes of the February 8, 2016 meeting - no additions or errors

Motion by Marian, seconded by Sandra to adopt the minutes of February 8th, 2017. CARRIED

5. Business Arising from meeting February 2, 2017:
 - a. Proposal to use undesignated Memorial Funds for selected operations:
Discussion ensued and agreed to apply up to \$7000 towards Tower repair.
 - b. Report of Joint Trustees meeting regarding the Manse:
No immediate action required. Report to Official Board.
 - c. Some Kind of Choir event:
A Westport Arts Council annual event. This is the first performance outside of Westport. Details have been finalized: lighting, sound, instrumentation, refreshments, etc. Freewill offering in support of the RDHS instrument repair fund. EUC is considering this an opportunity to showcase our hospitality, technical professionalism and the amazing acoustics of our sanctuary. (See also 7f below)
 - d. Notice of events in the Rideau Lakes Township Calendar:
SKOC, BBQ, Concert, and FoS events have been submitted and are published.
 - e. Report on Ham & Bean Supper:
72 adults and 1 child served. Net proceeds of \$750.

6. Correspondence

- RDHS bursary. June 28th commencement. Last year we gave \$250. Carl usually presents as ambassador. Award to a student following in a line of theology. Sandra motioned, Joanne seconded we do it again. CARRIED
- Clint got a call from Eldon Bock last month. Edith Rankin UC is coming on a bus tour to Delta Maple Syrup festival. They (approx. 40 pers) would like to visit our church on April 15th about 9:00. Agreed to host.
- Francis French, secretary of Halladay Burial Place, emailed us that some maple trees have to be pruned at a cost of \$380 + tax (3 trees). They've asked that we share in the cost as it's close to/on the property line. \$214 is the shared cost of the one tree on our property line. Jim motioned that he negotiate the need and price; Ted seconded. CARRIED

7. Reports

a. Treasurer - Joanne McLean

ATTACHMENT # 1

Bank Balances	Benevolent Fund	\$1355 (Rev. Takouhi cash float \$300)
	GIC	\$9900
	Current Acct.	\$17132 (Treasurer has cash float \$300 for events)
	Included in current account	
	Building	\$935
	Memorial	\$9323
	M&S	\$1395
	DIG	\$250
	Food Bank	\$410
	Balance for operating	\$4819

Outstanding Bills

15th	Stinson	\$402.43
20th	Pastoral Charge	\$4250.00
28th	Commonwealth	\$381.58

PAR is now \$3403 per month. It is getting closer to covering our EPPC remittance, however it has been raised by \$250.

We have \$4800 extra instead of being in the red! The requests to consider giving a bit more in the fall seems to have been heard, as well as some late year givings. Donations on the website can be designated to Elgin or Portland or special things such as El Salvador. Pastoral charge treasurer takes care of that.

Joanne still has no figures for plaster and Jim would like to look at tower repairs (see item 5a above) instead of the window at the front of the church under the screen.

There is a new treasurer's guide out for 2017.

Common Accounts – EPUC is trying for common reporting.

- b. Minister – Rev Takouhi thanked all of us for being great partners in this ministry! She went to RDHS for career day and had 10 students who showed interest in ministry. She urges you to let her know if anyone is sick. She isn't always informed, we assume sometimes. Bare with her if you send/receive emails to/from asking questions. She gets a lot! VBS in Portland this summer. Two university student volunteers are coming from Montreal to help.
July 2nd annual picnic. Celebrate Canada Day as well. Communion outdoors. Dedicated to Mike Carty and Doug Goode.
Elgin Days service will be July 9 at EUC at 10:00 plus an ecumenical service in the afternoon or evening. We'd prefer afternoon. Gracernote from Ottawa (trio) have offered to come and participate. Marg is organizing.
- c. Worship – Leighton Coatsworth and Pat Greenhorn wants to join EUC. Well done to Marg for developing a process to ensure we have a good mix and old and new worship music/gathering music.
We plan to reduce the bulletin count by 20 copies.
- d. Presbytery – Ted reported that Presbytery has a 20 month lifeline, pending the passing of remits. Dec 21, 2018, the new structure would start up. Bay of Quinte Conference takes place at the end of May at Wall Street United in Brockville.
- e. AudioVisual – Randy has unofficially retired from service. It's not set in stone.
- f. Property - Jim Earl
-Roof Repairs: Solution to ongoing leaks in the front entry ceiling have decreased or disappeared.
- Bell Tower exterior door: To be trimmed before April 22nd concert.

- Lawn Care: Grass seed will be planted again to the septic knoll and the access sidewalk edges. Announce a need to do some raking (leaves, stones) on Sunday. The Biltons have been booked to mow the lawns again this year. Last year 16 cuts took place at an average of \$35.
- Snow removal cost was \$500 this year. We have a good working relationship with the contractor and the Township. Feedback is welcome on using cat litter or salt for ice management. Thanks to the custodial staff for the extra work re: cat litter on the carpets.
- Flower beds: Looking for a volunteer(s) to rejuvenate the flower beds.
- Centennial Cross: Maintenance/painting is needed or replacement.
- Access sidewalk railings need painting.
- Sanctuary carpets need to be glued where there are frays.
- Kitchen cupboards are being re-organized. This will also make room for current Communion Ware storage.
- Centennial Door needs latch maintenance.
- Deadbolts have been set up in the basement to limit access to keep our kids from accessing the nursery school toys for the hour and a half on Sunday mornings.
- Furnace servicing is scheduled at the end of April for \$150.
- Tower Restoration Quote:
 - The top level louvers are in dire need of replacement;
 - Painting of second and third level trim is due;
 - The main entry tower also needs second level trim painted; and
 - Quote of ~\$7,000

Sandra suggested that we use the memorial fund. Clint suggested that we do a targeted fund raiser to help replenish the memorial fund. Motion by Joanne, seconded by Sandra. CARRIED

- g. CAYA - Charalee reported that palms are ready for Palm Sunday. Alex is not confirmed for Palm and/or Easter Sunday yet. Pat Greenhorn would like to help out with the kids starting in the fall. Youth Rendezvous takes place in August at Concordia University in Montreal – an opportunity for youth going into grade 9 and up. Early bird registration is \$325. Takouhi is going as a home group leader. Conference is offering \$100 per child to defray the costs. Conference is sending a bus (paid by Conference). Accommodation and food is included in the fees. Carl moved and Jim seconded that we offer this opportunity to Alex, Lydia, and Kyra. CARRIED

- h. Music - Jim Earl.

Some Kind of Choir Choral Event: Planning with the Wesport Arts Council to bring a second performance to EUC continues smoothly:

Booking of spaces through Paul is completed, with Nursery School and AA advised to forego any programming during Friday evening and Saturday. Clint has agreed to manage refreshments. A decision for “fee for service” or “free” has not been reported. Margaret has given permission for use of the piano. Marian Cooper has agreed to adjust her cleaning schedule to ensure conditions are favourable regarding Friday rehearsal and Saturday concert. Rev Takouhi has been invited to provide a welcome but has a conflict re: her Low Sunday leave. Soul Purpose plus Alex and Sean Price will perform mid-set during the SKOCs two set program.

- i. Nursery School - Jim Earl
 -the Board chair inquired about the original status of responsibility for maintenance and testing of the UV system. Paul Simpson confirmed that this initiative was strictly for NS compliance. NS is struggling with extreme fee increases over a short period and is not finding adequate support through government agencies responsible for education programs. NS requested consideration for support from EUC.
- j. Trustee - Jim Earl
 Manse Rental Review:

The condition of the property – Interior is adequately maintained. Exterior clutter needs attention. Allowance for deferred rent payments continues, while the tenant establishes local contracting business. Reviews will continue at least quarterly. Trustees: Roberta McKinney, Ted Brett, Adrian Overdulse, Rev T, Ab Emmons, Jim Earl.

k. M & P - Jim Earl

- A meeting is scheduled for Sunday, April 9th, 12:30 at EUC.
- Arie Hoogenboom may be attending as PUC's second rep.
- Rev Takouhi is seeking additional administrative help.
- Initial details about Rev Takouhi's proposed 2018 Sabbatical include a term of three months during the autumn.

l. Photo Wall Updating - Jim Earl

- Karen Earl has added new adherent photos. We have six new families.
- In Memorium portraits will be relocated to a special section
- Portraits of congregants no longer attending will be relocated or removed as appropriate.

m. Ham & Bean Supper

- A net of \$750 was raised. 72 adults and 1 child were served. Glowing reviews were received!

n. Township Events Book

- Dates of our EUC events were sent to Rideau Lakes Township for their summer events book and they're in there!

o. Nursery School

- Crystal Scott is the chair of the nursery school board. Day camp is planned for the period July 3rd to August 23rd. Timings would be 9:00 to 1:00 Monday to Friday (3 or 5 day options). Ages served are 18 months to 6th birthday. It will be the same program as in the past. The school and the township are offering their property for classes and playgrounds. Nursery school teachers look after programming. They plan to up their rent for being at EUC more often. A maximum of 16 children can attend under their licencing. There is interest in existing families in using the camp. It's too early for summer camp registration forecasts.
- Water testing fees have gone up by \$2,000! Treasurers have had to take money from their salaries/supplies to pay the bill. The county will cover it this year. Crystal wonders if it is mandatory/legal that this test take place. She'll investigate and let us know. This is done through McLelland of Kingston.

8. New Business

a. Fair Trades Coffee Rep – Heather Gribben is our new rep.

b. Recognition of Bishop Romero Cross – Thank you to Rev Takouhi. We wish to display the cross on the outside entry door. Rev T will ask Chris Nelson if he would do a shadow box type of protective case for it.

c. Appreciation of the Linda and Earl McFadden – We will recognize them with a gift as they are moving to Perth. Sandra suggested a framed photo of the church. Clint will contact the McFadden's to set up a date, possibly May 7th. Heather may have photos saved already. Sandra will contact Heather.

d. Appointment of Financial Accounts Reviewer – Donna Bennett is agreeable to do this task, after April. Completion date no later than May 31st. Jim motioned and Carl seconded. CARRIED

e. Second Bunn Coffee Maker – We find that a second pot is required each Sunday, as well for events. Paul Simpson asked Hendrix for an estimate. A one burner Bunn warmer is \$86 + tax. A two station coffee maker is \$368 + tax. We agree that we need a one burner warmer. We will investigate further for cheaper prices/models.

- f. Fundraiser – Paint Night – Cindy Carbino suggests a paint night as a fund raiser. Tentatively booked Elgin Hall for May 6th. We hope to raise \$300. Karen Earl could provide a Party Light piece that could be raffled. Clint will ensure this gets put on the EPPC website once details are finalized. Motion by Marian and second by Sandra.
CARRIED
- g. Easter Hillside Service – Pastor Bob will encourage his flock, whom we have invited, to attend the Leggett hillside Easter sunrise service.

9. Closing Prayer - Reverend Takouhi

The meeting was adjourned at 9:05 PM

Next meeting – June 19, 2017 - 7 PM

DRAFT