

**Elgin-Portland Pastoral Charge  
Official Board  
Annual General Meeting**

**DATE:** March 1, 2017  
**TIME:** 7:00pm  
**PLACE:** ElginUnited Church

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**Attendee:** Katy Gibson, Jim Earl, Margaret Martin, Ted Brett, Mark Bee, Gary and Rev. Takouhi Demirdjian-Petro, Kim Hoogwerf, Clint Halladay, Betty Hoogenboom, Larry and Connie Cochran, Duncan Pickard, Norma Cummings

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**Regrets:** Sandra Smith, Doug Bond, Joanne McLean

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**Call To Order:**

Mark Bee called the meeting to order

**Opening Prayer:**

Mark opened with a prayer of strength and power

**Approval of Agenda:**

Clint Halladay

1. Official Board AGM from 2016 should be reviewed
  - a. Mark read the Meeting Minutes
  - b. Clint wanted to clarify if Oral Hart was acknowledge
  - c. Clint wanted to confirm that Presbytery had been given a report

Motion: Katy Gibson

2<sup>nd</sup> : Ted Brett...CARRIED

**Approval of Annual Report 2016:**

1. Mark Bee – noted that Maureen’s name be changed from Tye to Bee
2. Norma – questioned discussion of the paying of unsalaried people because a statement coming from Elgin Council asking how is this handled. Clint explained that a policy might be needed to make sure how to clarify going forward.

3. Clint questioned are: Communication are part of M&P?

Larry explained that it is not an ongoing of M&P but because of the hands on from everyone, it was put in there

4. Clint questioned: Job Descriptions and Employee Contracts – were there any changes on the descriptions and had the board approved them?

Larry answered that he will issue them and forwards them to the Official Board to approve at the next meeting.

5. Norma questioned the communications that the printing of reports was not provided. What was the intention and what is the plan going forward.

Answer: we will ease into it for everyone to be comfortable with going forward in a technical world.

**Acceptance of Reports:**

Motion: Ted Brett

2<sup>nd</sup> Connie Cochran....carried

**Open Nominations:**

Official Board Chairperson:

Official Board Secretary:

Insert will be added to the bulletin and council members will take it back to the churches.

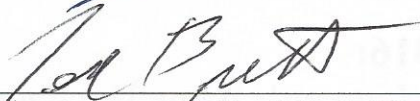
**AGM – Adjourned motion by Ted Brett**

RECORDER: \_\_\_\_\_



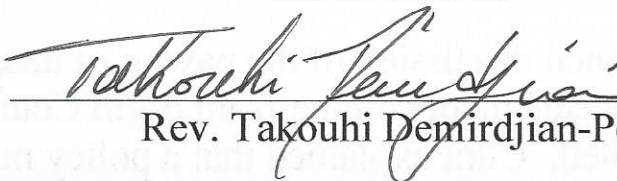
for Kim Hoogwerf

CHAIR: \_\_\_\_\_



for Mark Bee

MINISTER: \_\_\_\_\_



Rev. Takouhi Demirdjian-Petro