

# Elgin-Portland Pastoral Charge

August 28, 2020

ZOOM Meeting ID: 870 9848 9101, Passcode: 511231

## MINUTES

Approved November 12, 2020

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**Present:** Rev. Takouhi, Hansen Downer (Acting Chair), Ed Speers, Duncan Pickard, Will French, Ted Brett, Jim Earl, Jan Haskin

**Regrets:** Chair, Cam MacKay

*Jan Haskin volunteered to take the minutes of this meeting as the position of Secretary of the Official Board is vacant.*

1.0 Chair's Remarks: welcome from Hansen

2.0 Opening Prayer: Rev. Takouhi opened our meeting with prayer.

3.0 Amendments and/or Approval of the Agenda: *moved by Ed Speers, seconded by Ted Brett that the Agenda be approved as amended. **Carried.***

4.0 Pastoral Charge Supervisor Report: no update at this point

5.0 Reports

5.1 Elgin Council Opening:

5.1.1 Elgin Council's Opening Procedure has been submitted and approved by Whit Strong

5.1.2 Full services will be held on Saturday afternoons at 2:00 p.m., beginning on Saturday, September 19.

5.1.3 Services will be recorded for use by PUC on Sunday mornings and available on YouTube.

5.1.4 Services will be recorded by the Elgin U.C. A/V Team; polishing and editing will be done by Gary Petro, as has been the practice in the past few months.

5.1.5 After Rev. T.'s final service, the Worship Committee will be responsible for planning worship.

5.1.6 EUC and PUC had very similar procedures for re-opening.

- 5.1.7 The internet is not needed to record Saturday services, and will stay suspended at this point.
- 5.1.8 Question about masks: until otherwise determined, congregants will be asked to wear their masks throughout the services.
- 5.2 Portland Council Opening
  - 5.2.1 First service on Sunday, September 20, at the regular time of 9:15 a.m., followed by regular Sunday services.
  - 5.2.2 Service will be a hybrid of recorded and live: announcements and Scripture will be live, as will Rev. T.'s sermon
  - 5.2.3 Will French is in charge of managing the YouTube to make it usable at the service. *Jan, as M & P: confirmed that the expectation from Rev. Takouhi is two services only: one in Elgin at 2 p.m. on Saturdays, one in Portland at 9:15 a.m. on Sundays.*
- 5.3 Elgin U.C. Profile Committee
  - 5.3.1 EUC will send a survey out on Visioning Going Forward. Results of this will determine how to proceed with members of a Profile Committee
  - 5.3.2 It is hoped that there will be a greater representation on the Profile Committee than that of just Council Members.
- 5.4 Portland U.C. Profile Committee
  - 5.4.1 At this point only one member confirmed.
  - 5.4.2 Hansen and Jan will discuss some sort of survey/search for members going forward.
- 5.5 Additional Reports:
  - 5.5.1 Worship Committee submitted by Rev. Takouhi:

Re: filling in services for when Rev T is away. Sept 6 and Sept 13 - agreed that we should use the online service resources from other churches. A few links could be posted to direct people to the various options.

Wall St Brockville

Seeleys Bay Pastoral Charge

London, ON

Nova Scotia

Links will be sent to Rev T to provide to viewers

For Oct 18 and Oct 25, we will not make any decisions until this coming week's meeting of both church councils and official board to see what the plans look like.

- 5.5.2 Oct 11 will be Rev T's last Sunday with EPPC. Larry Cochran and Charalee Smith will look at options, which could include an outdoor service at Hanna Park in Portland.

## 6.0 ZOOM Meetings

- 6.1 Clint Halladay's suggestion was to subscribe yearly as opposed to monthly in order to make it easier for Ted (slightly more cost effective if subscribing for a whole year).
- 6.2 Ed moved that the *O.B. proceed with a ZOOM membership on a yearly basis*, seconded by Duncan. Carried
- 6.3 Ted will be considered the A/C holder on behalf of the Elgin-Portland Pastoral Charge. Arrangements for ZOOM meetings will be made through him.

7.0 At a question as to how we have clergy representation after Rev. Takouhi moves on, it was verified that we need a Pastoral Charge Supervisor. Cam, as O.B. Chair, is responsible for submitting an application as soon as possible as they are in short supply; we wait for an appointee.

Closing Prayer: Rev. Takouhi