

**THE UNITED CHURCH
OF CANADA**

**ELGIN – PORTLAND
PASTORAL CHARGE**

ANNUAL REPORT

2020



Mission Statement:

A growing, caring Christian community working together, striving to make a difference by God's grace.

Vision Statement:

The Elgin-Portland Pastoral Charge of the United Church of Canada, is a growing, caring Christian community that works together striving to offer people a welcoming space and resources to explore their faith, enrich their lives and empower themselves by God's grace and inclusive love.

Value Statements:

As a Christian community, we, the members of the Elgin-Portland Pastoral Charge value:

- 1. Christian love as the root of all values, demonstrated through respect, affection, benevolence, goodwill and concern for the welfare of others and us;*
- 2. Kindness to and respect of each other, the welcoming of new people, the support of each other through difficult times and the celebrating of good news;*
- 3. The educational pursuit of equality and inclusivity regardless of gender, race, nationality, religion, sexual orientation, social or economic status;*
- 4. Courage in facing challenges, overcoming personal fears and making a stand for what is right;*
- 5. Justice through fairness, the cessation of discrimination and the caring for the weak, poor and disadvantaged regardless of perceived "deservedness";*
- 6. Generosity and thankfulness, the offering of something to someone in need and the thankfulness for God's love and His care for us;*
- 7. Striving for truthfulness in sharing our convictions and associating with others, being honest and faithful to oneself and walking with others who seek to make informed moral choices;*
- 8. Forgiveness and reconciliation by not bearing grudges or seeking revenge, by repairing damaged relationships and seeking conflict resolution;*
- 9. Service and stewardship through putting the needs of others ahead of our own selfishness, and the taking of responsibility to use, not abuse, the resources of whatever nature we have been given;*
- 10. Spiritual and material⁽¹⁾ security through the sense of well-being for the whole of creation in the context of peace with God and the positive harmony and healthy relationships with people.*

Note 1: "Material" refers to the participation in and/or support of programmes and initiatives such as, but not limited to, Clothing Co-Op, Food bank, Dental Issues Group, Mission and Service.

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During 2020 there were no Baptisms. Nor did we have any members join by Profession of Faith or by Transfer.

SERVICES OF MARRIAGE, 2020

Katheryn Speerstra and Craig Foster Carley, February 7, Maitland ON
Micheline Rita Brunet and Gerald Christopher Mulder, August 15, Kingston

FUNERALS CONDUCTED, 2020

Due to the Covid-19 Pandemic, actual funeral services may or may not have been conducted, so, we list all those who have died.

Payne-Dupuis, Reighlynn Victoria – March 7, 2020

Baker, Charles William Cecil – March 21, 2020

Elsa Emmons – died April 26, 2020

Bond, Doug – died May 14, 2020

Wykes, Nancy Rachel – June 18, 2020

McBride, Gerald Arthur – August 16, 2020

Urh, Joseph – October 10, 2020

PORTLAND PASTORAL CHARGE
Official Board – Annual General Meeting
Portland United Church
March 4, 2020 – Minutes

Attending: Rev. Takouhi, Cam McKay, Margaret Martin, Jim Earl, Ted Brett, Connie Cochran, Duncan Pickard, Larry Cochran, Hansen Downer, Clint Halliday, Jan Haskin, Katy Gibson, Will French.

1. Chair Cam called the meeting to order at 7:00 pm there being a quorum present.
2. Opening prayer was led by Rev. Takouhi.
3. Approval of the agenda (no amendments), was moved by Connie, and seconded by Clint. Carried.
4. Chair Cam called for a motion that the Annual Reports of the Elgin-Portland Pastoral Charge be approved as published in the Annual Report. This was moved by Ted, and seconded by Jan. Carried. There were no amendments to the reports.
5. Chair Cam called for the minutes of the 2018 AGM to be reviewed, and for a motion to approve, unless there are amendments. Katy moved that Official Board approve the minutes, seconded by Jan. Carried.
6. Nominations and Elections/Aclamations. Margaret Martin is resigning from the post of O.B. secretary as of this meeting. There were no nominations from the floor. The position of Official Board secretary is unfilled.
7. Closing prayer was offered by Clint.
8. Meeting adjournment.

**ELGIN-PORTLAND PASTORAL CHARGE
MINISTER'S REPORT FOR 2020**

As Rev. Takouhi accepted a call to Grace United Church in Gananoque as of November 1, 2020, the Minister Report was unavailable for this Annual Report.

COMMUNITY CLOTHING CO-OPERATIVE 2020

This has been a difficult year for everyone dealing with the COVID-19 situation.

Despite being closed for many weeks, we have been able have our bank account reach almost \$2000.00 as of the first of December.

During the summer we donated \$250.00 to Elgin and Portland Food Banks and in October we donated \$200.00 to the North Leeds Christmas Toy Drive.

In December we also donated to	Elgin Food Bank	\$500.00
	Portland Food Bank	\$500.00
	Cases of Caring	\$100.00
	Dental Issues	\$100.00
	2 local fire victims	\$200.00
Our total donations for the year to the community were		\$1900.00

We feel it is important to keep the money we raise in our community. If there are other worthwhile organizations we could consider, please let us know.

Twice a month during the Food Bank times, clients are given needed clothing. We feel this is part of our outreach mission.

A big thank you to all our faithful volunteers who man the store when it is open twice a week. We could not do it without you. Mimi does a great job of making sure we have volunteers to run the store. Thank you.

We look forward to a successful and less stressful year in 2021.

Helen Smith and Joan Kelly

exskygoddess@gmail.com

bjkelly@kingston.net

**ELGIN-PORTLAND PASTORAL CHARGE
WORSHIP PLANNING COMMITTEE REPORT 2020**

Unavailable for this Annual Report.

REPORT FROM THE OFFICIAL BOARD CHAIR TO THE MEMBERS OF EPPC

The past year has presented challenges to the Churches of EPPC. The pandemic of COVID-19 and the departure of Rev Takouhi were the headlines, but, not the only challenges! As with any upheaval there is always much "behind the scenes" activity required and the members of your O/B have responded very well.

Our Churches have been shut down as well as much of our revenue stream. The treasurers have stepped up with much needed expertise to minimize the effects. We welcomed a new secretary November 2019 to our Church office and the chain of command has been completed. Welcome Annette Clarke.

The many people who have worked so diligently on these and other issues deserve our appreciation for a job well done.

Thank you. Cam

TRUSTEES REPORT 2020

Last year we had a long trustees report because we did a lot of work on the manse that most of the trustees helped with. This year especially with us not being in our buildings very often not much has been done.

I am pleased to report that we did borrow money to complete the repairs on the manse and partially through donations we did manage to pay the loan off on time even with a pandemic on our doorstep. Currently we have no debt.

Our tenant is a contractor so has been out of work because of lock down and stay at home orders so a small percentage of his rent went unpaid but since June it has been paid in full. According to our property manager the home is being kept in excellent shape which is a plus.

Elgin is contemplating repairs to a very old church building. To the best of my knowledge that is it. Submitted on behalf of the Joint Trustees for Elgin/Portland Pastoral Charge.

Ted Brett
O.B. Treasurer and Elgin United Church Trustee.

MINISTRY AND PERSONNEL COMMITTEE ANNUAL REPORT - 2020

The Ministry and Personnel Committee acts as a liaison resource between the paid employees of the Charge and the members of the congregations of the Charge, and reports to the Elgin-Portland Pastoral Charge Official Board. At this point, the only two employees of the Charge are the Minister and the Secretary. There are five members of the M & P; two from each church and one Chair. In 2020, the Committee consisted of Elgin representatives Pat Greenhorn and Maureen Bee, and Portland representatives Arie Hoogenboom and Larry Cochran. Jan Haskin acted as Chair.

The M & P met on a fairly regular basis as well as on occasions when it was deemed necessary. During the restrictions of COVID-19 and in accordance with government protocols and recommendations from the Eastern Ontario Outaouais Regional Council (in which E.P.P.C. is included), Rev. Takouhi provided on-line services via YouTube and FaceBook.

In August, we received the news that Rev. Takouhi had accepted a position to Grace United in Gananoque, and the M & P Committee conducted an exit interview with her before her departure at the beginning of November. At that time, we wished her well and presented gifts of gratitude to her and Gary on behalf of the congregations. The process to fill the position includes a Profile Committee (which prepares reports describing our Communities of Faith and determining our future direction) and a Search Committee (which has the responsibility to seek a new minister and make a hiring recommendation to the Official Board). Both of these Committees include representatives of both Elgin and Portland congregations. It is a policy of the United Church of Canada that members of the M & P Committee do not participate in these committees.

Annette Clarke, our Pastoral Charge Secretary, completed her first year with us at the end of October. It's been a turbulent year for her. She not only had to learn the ins-and-outs of the Elgin-Portland Pastoral Charge, but also had to deal with the restrictions of COVID. She continued attending the office in order to provide a stable contact for the Charge, and has adapted to the constant in-person, on-line, no-minister, substitute minister situations. Her employment contract was renewed by the Official Board in November.

Many thanks to the members of the M & P. Their support to the Charge is valued and appreciated.

Jan Haskin, Chair

SOUTH CROSBY PUBLIC SCHOOL BREAKFAST PROGRAM 2020

The 2020 school year started off once again with our faithful volunteers arriving with a smile, a welcoming heart and passion for our young people as we prepared, served, and interacted with them. As we have watched them grow physically and socially, it warmed our hearts to be part of the program and to be part of the team which consisted of individuals from Delta United, the Eastern Star, Bethel Tabernacle, and community volunteers.

Once again COVID-19 played a part in our involvement when school closed down in March. I am pleased to report the school board, when contacted, was concerned regarding the nutritional needs of these young people. Plans to access what was needed were in place. As the teachers were online with many of these young people, solutions were offered. (Food Bank, Country Roads Emergency cupboard, etc.) Once school resumed in September, volunteers were not allowed to enter the school to help prevent transmission of the virus by anyone that might be carrying or having contracted COVID-19. The school was allowed to provide prepackaged nutritional snacks in the classroom. North Leeds Youth Council, sponsored by the United Way, many service clubs and special grants for nutritional needs were all part of the well being of these young people. A big thank you to the staff of South Crosby Public School for keeping our young people safe. Stay tuned for 2021 and thank you to all the volunteers.

Blessings
Catherine Ryan

ELGIN/PORTLAND UNITED CHURCH YOUTH CLUSTER 2020

2020 has brought many challenges to all of us as we have navigated our way through COVID-19. Even though things needed to change in some ways for our young people, the passion and interest is still there. Our very own Facebook page indicates we had 97 likes and 84 are members. Wow! Check us out and see all the neat things we have done over the past couple of years.

If you do not know who we are, good question. We are a group of youth leaders from Rideau/Portland Elgin Pastoral Charge, Inverary / Battersea, and Lansdowne. The only criteria for a young person is to be 10 + and up to age 30. You want to get to know others, share gifts and talents, have fun and ultimately have opportunities to discover +/or grow in your spiritual self. We had such an interest from our younger ones we lowered the age and it has been delightful to have them involved.

We normally would meet every month in person, but due to COVID-19 and weather conditions many of our events had to be cancelled. In January, our older youth were fortunately able to attend Worshiplude in Ottawa and thanks to EOORC (Eastern Ontario Outaouais Regional Council, that sponsored the bus, we enjoyed travelling with youth from our neighbouring communities (Battersea, Inverary, Lansdowne, and Brockville) and experienced an evening of music, handbells, story telling, games and pizza. There were over 200+ youth from churches across the province and our very own Alex Price shared her gift of music.

On June 13th there was a Zoom meeting lead by Rev. Heather McLurg Murphy containing two hours of sharing, games and trivia. Unfortunately, Zoom failure limited the participants. Over the summer Dana Ducette – Youth Minister for the Region, invited everyone to submit a drawing, a poem, etc. that will be used to share at our next General Council.

2020 brought special celebrations such as graduation from Grade 8 and 12 and transitioning from Grade 6 to 7. They were recognized with special gifts to express our gratitude for having played a small part in their lives thus far. We are so proud of all our youth having to navigate these days.

October brought a trip to the apple orchard in Crosby. Over the course of the month of October, eighteen leaders and young people were blessed once again with EOOR being able to contribute to the cost of the apples which were shared with the local food bank, neighbours and seniors in a retirement community. Even if we were not able to travel to Rendez-Vous 2020 in Calgary this year, we look forward to the next one. I was able to attend virtually and it was a great event attended from youth all over Canada. The price was right. FREE.

If you would like to join the team as a leader or know of a young person that would like to check us out, please let me know. 2021 has some really neat things on the horizon, even if it is still only virtual. We started with 5 young people and have grown to over 40 from the various churches. The church is still alive.

Submitted prayer and so blessed,
Catherine Ryan

THE OFFICIAL BOARD OF THE ELGIN–PORTLAND PASTORAL CHARGE

TREASURER'S ANNUAL REPORT FOR 2020

I really hate to wimp etc. but in 11 years of doing this because of Covid 19 it has been the worst. I put in more hours than I ever have, a lot of it doing webinars with the United Church every Wednesday evening from March until June and I had never done a webinar before so all new and with ADP every couple of weeks. The purpose of these webinars was to find out what funds were available from the Gov't of Canada and how to apply. We eventually got over \$25,000 in subsidies so I did manage to learn. Made things a little tougher for the first few weeks when we were told right off the bat that whatever we were told last week forget it as things had changed. I started signing my name "Confused"

Starting in March I had to get from my counterparts in both churches, Duncan and Joanne their financial comparisons for the given month and a year ago for comparisons. There were actually a couple of months when we had more income this year than last so we didn't qualify. Then they (CRA) decided to average it over 3 months.

Folks kept paying their PAR donations along with donations through the web site and direct payment to the treasurers so we remained afloat and never got to the point where laying off employees was even considered.

I had done the odd e-transfer but with not being allowed personal contact it became my main way of paying bills and paying employees so now I have learned.

In the middle of all this our minister decided to leave us and go to a single point charge by the end of October.

With our expenses going down and getting the subsidies we actually finished the year with a decent balance which will leave us in reasonable shape going into this year and keep our monthly assessments for the churches reasonably low.

I need to thank Joanne and Duncan for helping me out with this as it was extra work for them as well and Jan for listening when I needed advice. Clint and I have always worked together so I bounced ideas off him frequently. Of course, everyone of you that have helped keep us afloat we thank you for that.

I have no idea where or when we go from here but I really hope we can get back in our churches soon. I don't know about the rest of you but I miss the in person contact on a Sunday morning.

Still Confused

Ted

Treasurer Elgin/Portland Pastoral Charge.

ELGIN/PORTLAND PASTORAL CHARGE FINANCIAL REPORT 2020

INCOME

OPENING BALANCE	\$ 8,445.04
GST REBATE	\$ 1,544.73
DONATION INCOME Canada Helps	\$ 10,403.29
LEBANON	\$ 3,115.51
MANSE RENT INCOME	\$ 12,300.00
ELGIN-PORTLAND ASSESSMENTS	\$ 74,500.00
GOV'T OF CANADA SUBSIDIES	\$ 25,670.67
PROPANE INCOME	\$ 380.00

\$ 136,359.24

FUNDS ON HOLD

MANSE LAST MONTHS RENT	\$ 300.00
EUC A/V FUND	\$ 2,527.18
SAVINGS 2020	\$ 10,000.00

\$ 12,827.18

M&S REPORT 2020

Portland United Church UCW	\$ 2,400.00
Portland United Church	\$ 8,367.00
Elgin United Church	\$ 4,031.00

\$ 14,798.00

EXPENSES

Employee Wages and benefits

Minister	\$ 60,892.57
CRA	2,444.91
Communication Allowance	\$ 1,500.00
Secretary	\$ 8,121.35
Pulpit Supply	\$ 675.00

Total \$ 73,633.83 **\$ 73,633.83**

ELGIN/PORTLAND PASTORAL CHARGE FINANCIAL REPORT 2020			
<u>OTHER Employee Expenses</u>			
Education	\$ 1,496.13		
Community Outreach	\$ 664.00		
Mileage	\$ 2,750.92		
Parking	\$ 40.00		
WSIB	\$ 273.27		
Total	\$ 5,224.32		\$ 5,224.32
<u>MANSE Expenses</u>			
Insurance	\$ 1,361.24		
Taxes	\$ 666.33		
Repairs	\$ 1,567.09		
Propane	\$ 379.57		
Property Manager	\$ 1,200.00		
Total	\$ 5,174.23		\$ 5,174.23
<u>Office Expenses</u>			
Telephone	\$ 1,259.16		
Internet	\$ 1,484.26		
Office supplies	\$ 2,295.67		
Photo Copier Use	\$ 389.96		
Total	\$ 5,429.05		\$ 5,429.05
<u>Other Charge Expenses</u>			
Loan Payment	\$ 2,500.00		
Bank Service Charge	\$ 71.00		
Gifts Given M&P	\$ 195.19		
A/V Upgrades EUC	\$ 134.85		
Evangelism	\$ 148.91		
Worship	\$ 290.05		
Canada Helps Payout	\$ 7,539.19		
Lebanon Pay Out	\$ 6,175.81		
UCC assessment	\$ 6,240.00		
	<u>\$ 23,295.00</u>		\$ 23,295.00
			\$ 112,756.43

ELGIN UNITED CHURCH
Annual General Meeting
Sunday March 8, 2020

In attendance:

Clint Halladay, Rev Takouhi, Maureen Bee, Mark Bee, Karen Myers, Joanne McLean, Ted Brett, Sandra Smith, Annette Clarke (EPPC Secretary), Karen Earl, Jim Earl, Roberta McKinney, Pat Greenhorn, Leighton Coatsworth, Marg Ross, Charalee Smith, Marion Steacy, Mary Carbino, June Smith, John Carley, Graham Lowe, Heather Gribben, Elizabeth Wright, Alex Price, Ella Price.

Opening comments – Interim Chair Halladay (Clint) – Called the AGM to order at 12:37 pm. He welcomed our pastoral charge secretary, Annette Clarke, to the meeting and also quickly went over the meeting protocols.

Opening prayer and Remembering the Saints of the Past – Rev. Takouhi opened in prayer and named all members who passed away over the past year.

Approval of agenda - Motion Ted Brett, 2nd Jim Earl, CARRIED

Approval of 2019 AGM Minutes - Motion Alex Price, 2nd John Carley. CARRIED

Sacrament of Baptism, Members Received, Services of Marriage – as written – Motion Rev Takouhi, 2nd Sandra Smith. CARRIED

Council Notes – as written – Motion Alex Price, 2nd Jim Earl. CARRIED

Children’s Ministry – as written – Motion Pat Greenhorn, 2nd Maureen Bee CARRIED

Membership & Sacraments - as written – Motion Roberta McKinney, 2nd Pat Greenhorn. CARRIED

Music - as written with an addition – Jim Earl asked that we add a bullet in front of honourarium. Motion Jim Earl, 2nd Karen Earl. CARRIED

Audio/Visual report - as written – Motion Marg Ross, 2nd Sandra Smith. CARRIED

Property - as written – Motion Jim Earl, 2nd Heather Gribben. CARRIED

Social committee - as written, with one amendment. There were two Paint Nite fundraisers, not one. The second occurred on December 10, 2019. Motion Joanne McLean, 2nd Maureen Bee. CARRIED

Financial Report – as written – Charalee Smith asked if monies for El Salvador and for World Vision were included and dispersed. Joanne McLean assured that both are covered. Line Items will be more obvious next year. Motion Joanne McLean, 2nd Alex Price. CARRIED

Jim Earl enthusiastically thanked Joanne for doing all the work of treasurer and social convenor. A standing ovation followed.

Approval of the Annual Report – Motion Clint Halladay, 2nd John Carley. APPROVED

New business – none

Elections/acclamation –

Social Convenor – Cindy Carbino accepted a nomination to the position. No other nominations were received. All other EUC council members agree to continue to serve. Motion to accept nomination by Clint Halladay, 2nd Graham Lowe. APPROVED

Covenanting Ceremony for Members of Elgin United Church – tabled to a later council meeting.

Remarks of Interim Chair -

Clint noted that we continue to be very active and commented on the challenges of the national re-organization of the United Church of Canada structure. He offered a heartfelt thank you to all for our good work!

Closing Prayer – Rev. Takouhi.

Adjourned – 1:09 pm

**ELGIN UNITED CHURCH
ANNUAL REPORT OF CHAIR COUNCIL 2020**

With ten of the twelve months of 2020 having been suppressed by the COVID-19 pandemic, you would think that an annual report would be a simple undertaking. Au contraire! This report is without question one of the most difficult and challenging reports I have ever prepared.

In March, we closed our iconic building to in-person activities and began worshipping at home led by Rev. Takouhi's weekly on-line services as well as those from other pastoral charges. As not everyone is connected to the internet, we tried to keep in touch by telephone and by delivering newsletters. Although a positive attempt, the situation was certainly less than ideal for those missing the camaraderie of getting together and worshipping as a group. In September, Council had hoped to return to in-person assembly, but a spike in COVID-19 cases again kept our church building closed.

In early October, our Council Chair, Ed Speers, decided to step down for personal reasons and I once again became Chair of Council. We all wish Ed well and thank him for his leadership and vision during his chairmanship.

Later in October the other shoe dropped. Our beloved minister, Rev. Takouhi Demirdjian-Petro, accepted a call to Grace United in Gananoque. We not only experienced a change in governance, but were now without a permanent spiritual leader. We sincerely thank Rev. Takouhi for her unwavering support and guidance, and we will miss her immensely. Thank you to Rev. Lynne Gardiner for taking us under her wing and providing Spiritual Oversight. At the end of October there was yet more difficult news for our congregation, as our cherished music director, Margaret Ross, decided to step away from her position. With enthusiasm, flair, and expertise, Marg gifted us with music that inspired us, consoled us, and brought joy to our hearts and souls. We express our deepest gratitude to Marg for her dedication over the years.

What to do? Rather than wallow in despair, council viewed this as an opportunity to explore our purpose and what our faith actually means in practice. We developed a detailed, comprehensive survey that was sent to all supporters of Elgin United Church to gather their thoughts, opinions and desires going forward. We received a welcome response and I refer you to the survey report elsewhere in this document for more information. Thank you, Mark Bee, Maureen Bee, Andrea Thompson, Marian Cooper and Graham Lowe for your excellent leadership and analysis.

As Elgin-Portland Pastoral Charge has a pulpit vacancy, the first step forward is a Profile Committee to determine the health and the needs of each church. Thank you, Andrea Thompson, Jane Campbell, Michelle Knapp and Graham Lowe for forming the EUC Profile Team and taking on this very important role. They are well on their way to gathering the pertinent and critical information which will help us determine our future path.

The restrictions on gathering this past year severely impacted our usual fundraising and outreach events. Not to be deterred, Cindy Carbino, Events Coordinator, coined the mantra, "Community Committed, Community Strong" and promoted two extremely successful events to showcase and support our community. A take-out chicken barbecue, in partnership with the South Crosby Fire Association, in late August was a sell-out event, and raised funds to support both our church and the firefighters. In December, an on-line auction showcasing local businesses, artists and entrepreneurs was very popular, and the proceeds were shared with the Elgin Food Bank and North Leeds Toy Drive. Thank you to all who participated and contributed.

Christmas holds special significance for us all, so Council decided to convene in-person worship for the Advent season with Rev. Kathleen Walton leading our services. Those who worshipped together on the first two Sundays found the experience to be meaningful and moving, despite the restrictions imposed. Unfortunately, the local spike in COVID-19 cases necessitated cancellation of the remainder of the services.

Throughout the pandemic, the spiritual, physical and mental well-being of our people has been foremost in our decision making and in our hearts. To that end we have tried to stay in touch and share information with as many as possible via e-mails and weekly e-news, multiple Canada Post mailings, phone calls, and doorstep visits. We know many of you are reaching out and checking in with others, and we thank you for your role in caring for our congregation.

The trials, tribulations, disappointments, and losses of 2020 are behind us, but the lessons learned must be carried forward to buoy and strengthen us in 2021 and in future years. Our first response to times of change and upheaval are discomfort and fear, but such times are also an opportunity for reflection, renewal, and rebirth. The ongoing restructuring of the United Church of Canada now refers to our collective as a 'Community of Faith', a term that will speak to each of us in a different way. For me, it is a call to engage our reservoirs of energy and optimism, and with God's guidance tap into our collective spirit and that sense of connection that dismisses our differences with possibility.

"And your ears shall hear a word behind you, saying, "This is the way, walk in it," when you turn to the right or when you turn to the left". Isaiah 30:21

Respectfully Submitted
On behalf of Elgin United Church Council
Clinton Halladay, Chair

ELGIN UNITED CHURCH
THE WAY AHEAD SURVEY REPORT 2020

In early August of 2020, EUC Council members began discussing how we might receive the input of all congregants regarding the way ahead for our church family, essentially “How can we be partners on this journey of life with you?”.

Council agreed that a letter be mailed to all on the roll, as well anyone else who has had experiences with EUC, detailing what is going on, what we’re trying to do, and reinforcing that “Your opinion matters”. This was followed up by a second mailing of the EUC survey, which was sent on 16 September 2020.

The survey was detailed, including sections for Church Participation, Tasks of the Church, Congregational Identity, Worship, space for comments, and the difficult questions which we needed to begin conversations about our options, moving forward.

The survey results can be a great addition to the future of this Pastoral Charge’s preparation of the Journey of Faith Document, used to be called JNAC. Moreover, a great tool for the M & P to have, as they need to see which areas need more attention for the next spiritual leader. In addition, the survey results plus our financial status will form the basis of Elgin United’s profile moving forward.

Survey Sub-Committee: Mark Bee, Andrea Thompson, Marian Cooper, Graham Lowe. Assisted often by Maureen Bee.

Mark Bee

ELGIN UNITED CHURCH
CHILDREN’S MINISTRY REPORT 2020

We entered 2020 with the exciting goal of discovering and learning from the great themes of the Bible. Our first unit was on creation and stewardship, and we partnered with the Worship Committee in planning presentations for the congregation about honouring creation and becoming more environmentally aware. When services were suspended in March, art supplies were delivered to our talented young artist, Ella Price, who worked at home to create a mural about ocean life and how we can protect the precious waters of this world. We look forward to the day when this artwork can be presented to the congregation in person, and when we resume our journey of exploring great Bible stories and lessons.

Yours in faith-
Pat Greenhorn

**ELGIN UNITED CHURCH
SHARING AND CARING REPORT 2020**

This year the Sharing and Caring team has striven to communicate and keep in touch with the congregation during our extended church closure through a variety of measures. We spent some time early in the year collecting and updating contact information for members and friends of EUC, and this was most helpful for notification of service cancellations in the winter. After church closure in March, we have posted information on the weekly e-news and sent update messages via e-mail, delivered printed updates to members without computer access, and tried by phone and porch visits to keep in touch. We do have plans to assemble a larger team of volunteers in the coming months to better ensure regular contact with congregants, especially those who are feeling most isolated. I know that many of you are reaching out and checking in with others and I thank you for your role as members of this ministry. I also encourage everyone to carefully read e-mails and letters from the church to stay informed, and we welcome your questions and input: every voice makes a valuable contribution.

Our caring and sharing in the wider world has not been halted by the pandemic. I am thrilled to report that although our Jesse Tree project only ran for one week in Lent, your generous donations have ensured our sponsorship for Zyra Joy, our World Vision child in the Philippines, for another year. In addition, we partnered with PUC for an Advent project in December 2019 to support Iglesia Bautista school in El Salvador. This is the site where several of our youth, Rev. Takouhi, and Pauline French have visited on UCC mission trips. The money our congregation raised was enough to send a local child, Alejandra Liset Garcia, to the school for a year. We recently received lovely and heartfelt thank you notes from Alejandra and her mother, and also from the sponsorship coordinator at Emmanuel Baptist church in El Salvador.

In the words of John Dalla Costa, "We stand in a network of gifts and graces that pass to us unmerited, yet warrant us to pass on to others". I thank you for sharing your gifts and graces so generously, and our team will continue to explore new ways to care for our brothers and sisters in this community and in the wider world.

Blessings-
Pat Greenhorn

**ELGIN UNITED CHURCH
NURSEY SCHOOL ANNUAL REPORT 2020**

2020 began with the name 'Elgin and District Cooperative Nursery School' with Crystal Scott as Director and ran until March 13 when COVID-19 forced all schools to close. With Ministry Approval classes resumed September 8 under strict Covid Protocols.

During the summer the program changed from a cooperative to the 'not for profit' 'Rideau Lakes Early Learning Centre / Elgin Nursery School site' with a new Administrative Officer/ Executive Director, Sonya Seward (Registered Early Childhood Educator).

Fall Registration was strong. There were fifteen named coat hooks at Christmas Break. Debbie Kok has been the teacher for several years with custodial (washrooms, Hall, entry and classroom) and COVID-19 duties included in her job description. Classes were Monday to Friday; 9:00 to 12:00, with a maximum of five children per day and an age range of eighteen months to three years.

Monthly rent was \$200. EUC provided free phone all year (911 purpose only). N/S requested access to internet/wifi beginning in September, necessary for COVID-19 screening of children and Ministry Staff ("Village Internet is horrible"). Payment was offered but EPPC declined due to a UCC COVID-19 subsidy.

Preparation for September 8 began on July 28th. The Nursery School, with EUC permission, painted the classroom prior to September. Three faulty florescent ceiling lights; two in the classroom and one adjacent to the two washrooms were replaced to provide adequate light. Ministry sited the Hall floor as not meeting code due to flood damage but deferred a July 'Repair Work Order' due to COVID-19. EUC will be visioning about replacement of the Hall floor and associated propane heat system.

Ministry oversees the UV water purification system and funds testing. EUC, as 'Well Owner', facilitates operation and receives testing reports.

EUC removes snow from the entry sidewalk and shoulder parking along Church Street. We maintain the fenced play yard behind the Manse. Surplus patio stones from the manse were used to create a mud free path between the Centennial Hall and the Manse that accesses the play yard. Mice Control was minimal.

Parents and RLELC appreciate the Outreach we have offered for over 40 years.

Contact Info: Sonya - rlelc@hotmail.com; 613-359-0002
Debbie - enssupervisor@hotmail.com

Jim Earl, N/S Liaison

**ELGIN UNITED CHURCH
MEMBERSHIP AND SACRAMENTS 2020**

For 2020, three communion services were held in Elgin United Church - the first Sunday in February, the first Sunday of Lent, and the first Sunday of Advent. Due to COVID-19 restrictions, all other usual communion services were cancelled.

The February communion service was served to the congregation, the Lenten service was by intinction, and the congregation provided their own elements for Advent.

My sincere thanks to all who helped, especially Jane Simpson, who has agreed to be my back-up.

Respectfully submitted

Roberta McKinney

**ELGIN UNITED CHURCH
MUSIC ANNUAL REPORT 2020**

Music Director: Margaret Ross
Assistants: Charalee Smith & Karen Earl

Senior Choir:

<u>1st Soprano</u>	<u>2nd Sopranos</u>	<u>Altos</u>	<u>Tenors</u>	<u>Basses</u>
Michelle Knapp	Mary Carbino	Karen Earl	John Carley	Gordon Earl
	Karen Myers	Charalee Smith	Jim Earl	Graham Lowe
	Kathryn Patterson	Maureen Bee	Sandra Smith	Adrian Overdulse
	Marion Steacy			Morgan Wright

Librarian / Resource Persons: Charalee & Margaret.

Assistant: Marion Steacy

Charalee and Lydia Smith stepped up to be music librarians for Margaret and added immensely to Rev. Takouhi's worship services.

Quartet – Soul Purpose: Michelle, Karen E., Charalee & Jim, with Margaret leading

Soloists and Groups who supported our summer music program: N.A.

Special Services & Occasions: N.A.

Choir Parties: N.A.

Music Director:

- Salary: Monthly salary increase – yr two of three (N.A.)
Sunday honorarium for alternates to Margaret
- Holidays: N.A.

When the COVID-19 Pandemic began it's spread in March, our last choir practice for 2020 was March 12, and the church closed for most of the year. Planning for a Joint Choir Lenten program ceased along with any congregational singing during worship when attempts to open for Advent were limited to the first two Sundays.

Margaret provided piano each week for Rev. Takouhi's virtual services. Michelle Knapp and Alex Price provided solos for the two services in Advent. Sean accompanied Alex on guitar.

When COVID-19 eliminated our music program and Rev. Takouhi accepted a new Call in Gananoque Margaret decided to step down as Music Director.

Margaret joined the music program in '06 as pianist for then Music Director Gloria Blain, and became Music Director in '08 when poor health forced Gloria to step down. Margaret's collaborative talents attracted singers, instrumentalists, worshipers, and concert goers. The Julianna grand was gifted anonymously to compliment Margaret's talents. When Dave Irwin retired as PUC Music Director Margaret continued his legacy of joint PUC/EUC choir repertoires that strengthened our Pastoral Charge.

Committee Meetings:

- Margaret represented Music Ministry on the EPPC Worship Committee

Instruments:

- Julianna grand: Continues to provide quality sound.
- Yamaha piano: This piano is no longer used and is for sale.
- Yamaha keyboard (2019 Black): Used for choir practice and events in other venues.
- Electric Piano: Margaret makes this instrument available to the church to compliment the Julianna.
- Percussion Instruments: Margaret provides an assortment of drums and shakers.

Thank you to all singers and musicians who want so much to contribute joyfully to our music ministry.

Thank you to the A/V committee for being passionate about wanting to help us sound our best.

Jim Earl, Chair

**ELGIN UNITED CHURCH
PROPERTY ANNUAL REPORT 2020**

Custodial –	Jane Simpson
Snow Season-	Lynn Bros Construction Westport - plow/sand
Lawn Care –	Volunteer
Preventative Maintenance –	None. Restoration of the Centennial porch deferred for a second year
Nursery School –	Whitteker water quality monitoring service (Drinking Water Chain-of-Custody Report) – support.
January -	Nursery School - required annual fire extinguisher inspection – support
June-	Setup Hall dehumidifier in kitchen. Second dehumidifier not working; not an issue because of in-activity
August -	C/W Roofing: Two repairs plus roof and repointing assessment (water penetration) - Tree pruning, windfalls (arborist pruning as advised by C/W deferred to 2021) Cooperson Electrical - light fixture replacements, disable defective sanctuary ceiling fan (rear) - Hall tile floor patching – not to code for Nursery School (Covid deferral)
September -	Cooperson Electrical - light fixture replacements, disable defective sanctuary ceiling fan (rear)
October -	J/C Heating: Annual propane furnace servicing: Sanctuary furnace – one more season; Hall furnace - two to three more seasons / new ducting required
November -	Supplies (furnace filters) - Leaves, gutters - Last season for storm/screen window exchange for two southwest sanctuary windows. Vinyl windows required
December -	Front Sanctuary ceiling fan no longer working
First six months –	Ongoing 2020 council budget discussions to prioritize essential building maintenance / repairs; carried forward from 2019
Balance of year -	Providing detailed historical and current building maintenance reports with costs and prioritization
Budget challenge -	High property costs gave rise to a congregant survey providing direction for Council regarding stewardship of tithes and offerings. Subsequently council requested the Trustee committee meet and provide recommendations.
Visioning continues	
Expenses:	
Snow -	\$ 850.50
Roof repairs -	\$3,427.50
Electrical -	\$ 312.00
Annual furnaces Service -	\$ 339.00
Supplies (furnace filters) -	\$ 74.51
Total:	\$5,003.30

Jim Earl - EUC Property

**ELGIN UNITED CHURCH
TREASURER'S REPORT**

Income and Expenses

Jan 01, 2020 to Dec 31, 2020

	2019	2020
Tithes & Offering	74148	56207
Interest Earned		128
Challenge including donors \$5000	16756	
Fund Raising		
Online Auction		2246
Paint nite	588	
Yard & bake sale Elgin		
Days	709	
Totes	88	
Easter eggs \$2581 - \$1357	1223	1531
Social Committee	3908	481
Audio Visual Income	1500	
Music Donations	300	226
A A	1000	300
Nursery School	2400	1200
U S Exchange		
TOTAL RECEIPTS	102620	62319
Advertising	133	
Bank service charge	126	223
Bursary		
RDHS	250	250
Alex	2252	
Conferences & Meetings		50
Decorating	300	
Envelopes	-91	218
EPPC Assessment	51500	36850
Insurance	4922	5496
Music Director	10552	7283

**ELGIN UNITED CHURCH
TREASURER'S REPORT 2020 (Cont'd)**

Income and Expenses

Jan 01, 2020 to Dec 31, 2020

	2019	2020
Outreach	614	
Broadview (Observer)	125	125
Supplies		
Coffee	193	49
Communion		
Office	451	674
Paper towels, etc	137	137
Covid supplies		163
Janitor	1510	330
Building	1870	
Repairs for Louvres	8679	
Telephone	747	802
Utilities	10497	11972
Youth Group	70	
AV Expense	219	
Music Expense	1097	274
TOTAL EXPENSES	98172	66916
NET	4448	-4597

**Elgin United Church
Annual Report**

Memorials

\$525. was received in 2020 in memory of Elsa Emmons giving our total for memorials to \$25161

Monies received and dispersed to

Elgin Food Bank	2614
Dental Issues Group	830
Mission & Services	4031

Bank Balances as of Dec 31. 2020

G I C	\$10,489
Benevolent	\$561
Operating	\$25,891

ELGIN UNITED CHURCH AUDIO VISUAL REPORT 2020

The A/V team continued to provide technical support for our worship services until the church was forced to close in March 2020.

As a result, the planned events such as the "Some Kind of Choir" concert in April and The Festival of Small Halls concert in September had to be cancelled along with any other musical fund-raising events we were considering.

This limited our ability to raise funds as we usually do to continue to pay for piano tunings, music, equipment maintenance and improvement. We were fortunate, however, to receive a large donation which was used in part for new video recording equipment to continue to make Sunday worship services available online through the EPPC website.

Following the church closures, this equipment was used every week by Gary and Rev. Takouhi to prepare recorded worship services. We also have plans to replace the current projector with a Bluetooth Wi-Fi-enabled monitor. We look forward to the installation of Fibre which will greatly improve our connectivity, especially if we continue with the need to use virtual service formats. Much gratitude again to our team: Clint Halladay, Brian Blowes, Ysabella Ross and Lydia Smith for their technical support with sound and PowerPoint. Thank you to all for supporting these initiatives.

Margaret Ross A/V chair.

ELGIN UNITED CHURCH SOCIAL REPORT 2020

The year 2020 - a year of many challenges and uncertainties brought to us all, but we will remain Community Committed and Community Strong. We at Elgin United Church remained strong and had some successful fundraising events. Easter saw the return of our Village Treat Easter Eggs with a little perseverance and congregation full of amazing people we managed to sell all 880 eggs that had been pre-ordered. August, we teamed up with The South Crosby Fire Association (Rideau Lakes St. #3) and provided our Community with a Takeout Chicken BBQ. We sold out of 200 Chicken Dinners in 30 minutes that day. The Fire Fighters of Elgin decided and had voted that the proceeds of that day be a 60\40 split with the Church receiving 60 percent of the proceeds. Our net profit \$1205 and the Fire Association \$803.

Our first ever on-line Auction took place from Dec. 2nd to Dec 9th. With the help from our RDHS Student Chantel Hickey who categorized our items and posted them and with Maureen Bee taking on the role of administrating and assisting on the Facebook site, this was a huge success. I cannot say enough about this community that we live in. They opened their hearts and arms and donated to our cause and we received 64 donations to bid on. We had paintings, gift baskets, maple syrup, baking etc. just so many to list and if you were fortunate enough to bid and see the list you would have been amazed there was a little something for everyone. There were many people bidding from all over Rideau Lakes and the surrounding area. We shared our proceeds of the Auction with The North Leeds Toy Drive and The Elgin Food Bank.

Our net profits saw the Church receive \$1273 and \$487 each to the Toy Drive and Food Bank. This event was such a huge success I hope to make it an annual event.

Thank you to all of you who donated their time and effort to these events that were organized this past year. I am firm a believer that it takes a village to succeed with these endeavors. We faced many challenges, but we made it through. Stay tuned. I have more ideas for some upcoming events to take place in 2021. Community Strong and Community Committed.

Cindy Carbino

**PORTLAND UNITED CHURCH
CHAIR OF COUNCIL REPORT 2020**

I would first like to thank Katy Gibson for the excellent job she did as Council Chair for so many years and for helping me transition into my new role. The “changing of the guard” like almost everything in 2020 was delayed by COVID-19 and I thank Katy for continuing with her duties beyond the original anticipated date.

Who would have thought in January 2020 that we would be faced with the largest pandemic in the world since 1918? In March, we started out with lockdowns across the province, but we were able to continue with church for a while. Then Rev. Takouhi started her weekly video church services which were very well received by everyone who viewed them from the safety of their homes. In her video service on August 10, Rev. Takouhi announced that she would be leaving Portland United Church to begin serving as the pastor of Grace United Church, in Gananoque, on November 10. That was quite a shock for the congregation since Rev. Takouhi had been doing an excellent job guiding our church for the past seven and half years. Thank you to Rev. Takouhi for her leadership since 2013 and best wishes for continued success at Grace United Church.

After developing COVID-19 compliant plans to reopen the church and subsequently receiving approval from the Regional Church Council, the church was reopened for video services from Rev. Takouhi on Sunday, Sept. 20 and we had 15 attendees. Rev. Takouhi completed her tenure at the end of October and we then continued with video services from other churches from across Canada. Attendance ranged from 15-25 weekly. For the first two Sundays of Advent, we were fortunate to have Rev. Kathy Walton lead our services in person. Those live services were extremely well received by the congregation. Then, after a significant COVID-19 outbreak in the region, where active cases exceeded the number deemed safe by the PUC Council, church services for the last two Sundays of Advent were cancelled and the church remained closed until Christmas Eve when Rev. Kathy Walton led a very emotional service at 4 PM.

All of this could not have happened without the support of Larry and Connie Cochran setting up and maintaining the church to align with the COVID - 19 procedures that had been established. Norma Cummings provided links to other church services that we could view each Sunday. Norma Cummings and Joan Kelly providing YouTube videos of the hymns in Rev. Kathy Walton’s services. Will and David French providing the audio-visual support for the video services, and Brad and Alison Gibson video recorded Rev. Kathy Walton’s services to be livestreamed on the PUC Facebook page. Most importantly, the services in the church provided a welcome weekly relief for all of those who felt comfortable attending church during the pandemic.

2021 promises to be another challenging year as COVID-19 continues to ravage our country and the world. The PUC Council will closely review provincial and local COVID-19 guidelines and determine if it is safe and acceptable to reopen the church for services. During 2021, the joint PUC (Katy Gibson, John Noble, Jane Pickard, Rhonda Elliott) and Elgin (Andrea Thompson, Jane Campbell, Michelle Knapp and Graham Lowe) Profile Committee will develop the profile requirements for our new minister, and the search process will begin.

There are numerous churches in Eastern Ontario looking for ministers and from an expectation setting perspective, the search may take two years or longer. In the interim, when the church is open again, the PUC and Elgin Councils in conjunction with the Official EPPC Board will work diligently to find supply ministers like Rev. Kathy Walton to join us every week.

The departure of Rev. Takouhi led to a couple of related significant changes.

First was the PUC Benevolent Fund which had been managed by Rev. Takouhi. A 4-person Benevolent Committee (Larry Cochran, Norma Cummings, Katy Gibson, and Louise Martin) was formed to manage the distribution of funds from the Benevolent Account. Their first order of business was to establish the policy and guidelines for determining who would be eligible for funds, how they would be identified, and how the funds would be distributed. Norma Cummings is the key contact for incoming requests and Louise Martin is responsible for distribution of the funds.

Second was EPPC Pastoral Care which had been handled by Rev. Takouhi. Liz Church has been appointed to be our Pastoral Care Leader until we identify a new minister. Liz is very experienced in this type of role and she has also volunteered to be the Chairperson of the PUC Caring and Sharing Team. Liz can be reached through the Church office for Pastoral Care Support.

Last, but certainly not least, thank you to all our congregation members for their continued financial support of the church during some exceedingly difficult times.

In closing, I encourage everyone to understand and follow the local and Provincial COVID-19 guidelines closely since we saw firsthand in our region during Advent how quickly the virus can spread almost overnight.

Hansen Downer

**PORTLAND UNITED CHURCH
TRUSTEE REPORT 2020**

The Trustees of Portland United Church continued to monitor the operations of our Church. We are primarily tasked with ensuring proper Insurance is in place and handling financial bequests and investments. 2020 saw many changes to the members of the Trustees. We were saddened with the passing of Trustee Doug Bond and accepted, with a plethora of thanks and gratitude for their past services as Trustees, resignations from Keith Haskins and Bruce Haskin.

At a Congregational meeting held on Sunday, September 27th, 2020, Portland United Church members welcomed Anita Cox, Norma Cummings and Katy Gibson as Trustees.

Council approached the Trustees in the summer of 2020 and asked them to also oversee Memorials moving forward. Trustees Norma Cummings and Anita Cox have the primary responsibilities of maintaining the Memorial Book in our Sanctuary and sending out Thank you notes to donors. Anyone wishing to discuss leaving a bequest to Portland United Church is encouraged to reach out to myself or any of your Trustees.

Portland United Church has a current Investment Fund of approximately \$161,000 - up from \$153,677 on December 31, 2018. Our Investments are held by Canoe Financial. Will French and Norma Cummings act as the liaison with Canoe Financial.

In 2019, Council passed a motion that would hold withdrawals from the Long-Term Fund at 6% in any given year, or \$9,000 in 2020, to support the delivery of a Balanced Budget at the Congregational Annual General Meeting. The Trustees continue to be very encouraged with this motion and the sustainability that should ensue with our Long-Term Investment Fund. In all, the Investment Fund supported the works of Portland United Church with \$6,000.00 (4% of total) in 2020. Donations to the Long-Term Investment Fund for 2020 totalled \$2,500.00

Insurance on the Church continues to be carried by The Bay of Quinte Mutual through Rideau Insurance in the amount of \$775,000. Directors and Officers Liability continues to be carried by Hub International through the United Church of Canada. A written record and a digitally prepared record of belongings is maintained on file in both the Church office and with Trustee Katy Gibson.

The Portland Trustees continue to work with the Elgin Trustees to oversee the Manse as a rental property. Joint Trustees and designated Trustees continued to oversee the Rental of the Manse. Please see the enclosed Joint Trustees Annual Report to the Official Board.

Portland United Church Trustees are all members of Portland United Church. Please reach out at any time to the following Trustees: Anita Cox, Norma Cummings, Katy Gibson, Sheila McKeage or Will French

In Christ,

Will French
Chair, Portland United Church Trustees

**PORTLAND UNITED CHURCH
CHRISTIAN EDUCATION TREASURER'S REPORT 2020**

**Income Statement
For the period 1/1/2020 to
12/31/2020**

REVENUE

	40000	Tax-Received Gifts		
	40101	Received		409.00
		transfers cyaya		
		TOTAL Tax-Received Gifts		409.00
	42000	Non-Received Gifts		
	42100	Merging of		401.72
		Mission Works		
		TOTAL Non-Received Gifts		401.72
	45000	Interest		0.03
		Income		

TOTAL REVENUE **810.75**

EXPENSE

	55000	Charitable Contributions		
	55010	Plan Canada		522.00
	55030	El Salvador		300.00
		TOTAL Charitable		822.00
		Contributions		

TOTAL EXPENSE **822.00**

NET INCOME **(11.25)**

Starting Balance for General Fund:	762.01
Net Income for period:	(11.25)
Direct transfers into or out of the fund:	0.00
Ending Balance for General Fund:	750.76

PORTLAND UNITED CHURCH
SUNDAY SCHOOL CHRISTIAN EDUCATION REPORT 2020

The Sunday School is thankful to the congregation for your help in allowing us to continue supporting Mission efforts in El Salvador and through the Plan International program. Your support of the Jesse Tree initiative to raise funds for these causes is greatly appreciated.

This past year we were able to support a foster child through the Plan International program, helping to provide clean water, access to education, and basic necessities of life to a community in Guinea.

We were also able to support two students through their periods of remote studies at Colegio Iglesia Bautista in El Salvador - a high school student named Sara, and an elementary student named Luz Mariela. Both girls sent letters of thanks to the congregation for the support they are receiving, which included the following, translated from Spanish:

Thank you for the support you are giving me. I am very grateful to each one of you because only in this way can I achieve my dreams. I feel very blessed to have your support in the course of preparing for my university studies. Many blessings to each of you and your loved ones and friends.
– Sara

It is a pleasure for me to greet you once again, trusting that you are enjoying good health. I want to thank God first of all for my life and health, because thanks to Him and to you I am studying this year. I am always striving to get good grades. I am already in the 5th grade of elementary school, and I am doing well. That is why I ask God to keep you all and bless you with many blessings. Thanks to your efforts I am studying this year. Thank you, Godparents of Portland. – Luz Mariela

We are truly blessed, as we continue to connect with God's people, and see His love at work both locally and around the world. As a Sunday School, we pray for each member of our congregation, that God's peace and presence will sustain you through this time and always.

In Christ, Pauline French

**PORTLAND UNITED CHURCH WOMEN
ANNUAL REPORT 2020**

Well, I'm sure all will agree that 2020 was a year like no other! The Portland United Church UCW should be proud of our accomplishments in 2020. In spite of COVID-19 restrictions we were able to meet all our financial obligations both to Presbytery with a \$2,400 donation to Mission and Service, a \$4,000 donation to the general operating expenses of PUC, as well as several other donations.

The ladies in the community continue to give us their assistance with our pie making endeavours - which seem to be the only fund-raising option we have available to us right now. We have 6 large turkeys frozen in the church freezer waiting for us to be able to put together either a take-out turkey dinner, possibly in February, or turkey pot pies. We have all the necessary take-out cartons for a dinner when the time comes.

I sincerely thank all those that help us with our fund-raising and who purchase our goodies. Without your continued efforts we couldn't do what we do best. I hope you all remain healthy and we can get back to our social structure soon.

Connie Cochran

President

**PORTLAND UNITED CHURCH
U.C.W. FINANCIAL REPORT 2020**

UCW FINANCIAL STATEMENT

Dec. Year End Financial Report January 2020

Period: January 1, 2020 to December 31, 2020

INFLOWS

Opening Balance	\$ 1,549.36
Dinners	
AGM Luncheon	
Cookbook Sales	
Interest	\$ 0.02
Offering	
Pie Sales	
Fund Raisers	
Calendars	\$ 20.00
Donation	
Total Inflows	\$ 1,569.38

OUTFLOWS

Missions & Service	
Presbyterial Dues	
Friendship	\$ 15.14
Cookbooks	
Kitchen Supplies	
Bank Charges	\$ 16.05
Calendars	\$ 220.42
Food Bank	
Benevolent Fund	
Christmas Gifts	
Cases for Caring	
PUC General Fund	
Total Outflows	\$251.61
 Currant Balance	 \$1,317.77

See Appendix I

PORTLAND UNITED CHURCH OUTSIDE PROPERTY REPORT 2020

The year 2020 saw the passing of our long serving property chairman Doug Bond and we are grateful for his many years of maintaining the church property to the high standard as we find it today.

This summer and fall the following projects were completed:

- trimming of the line of trees overhanging the lower parking lot.
- installing risers on the septic tank to provide easier access.
- installing a termination hood on the kitchen exhaust vent.
- arranging for the Township to trim brush along the road down from Hwy #15.
- arranging for the Township to install culvert markers at Queen and Colborne Streets.

Future projects include exterior painting, further tree trimming, parking lot repairs and improved signage.

Bruce Haskin (Outside Property Chair)

PORTLAND UNITED CHURCH INSIDE PROPERTY REPORT 2020

With Covid-19 lockdown it sure has been quiet. Larry and Connie have both been active in visiting and walking through the facility to observe, report, fix anything that is out of order:

1. A report sheet is on the bulletin board inside the front door to provide a record of inspections. As a minimum, for insurance purposes it shows we are acting responsibly. We check heat lights, for sounds/sights of running water, water on the floor, freezers, critters, etc. No disturbing issues to report in those categories.
2. We have an outstanding item with regard to removing stops on the elevator doors, but it is not time-critical and it will be rescheduled after the COVID-19 lockdown is over.
3. Larry has been supporting Annette through the migration period to ensure she can continue to deliver the usual services for e News, Announcements, Orders of Service Bulletins and Christmas Services etc. We may have achieved a major milestone this last week in January with completion of the new email services via Terra Utopia. Annette has not missed a single delivery over the past four-month period!
4. Now that the new year is upon us, we will turn to finding a new provider of cleaning services in February. If you know of anyone that might be interested, please ask them to contact us.

Larry and Connie

PORTLAND UNITED CHURCH CHOIR REPORT 2020

The Portland United Church Choir participated in services in January and February under the direction of our organist/director Seamus Kelly. Due to the restrictions of the COVID-19 virus we have been unable to meet for the remainder of the year.

In August Seamus left us to pursue a university career. At present we do not have an organist/choir director. We look forward in the future to resuming our role as a choir.

Joan Kelly and Helen Smith



PORTLAND PEALERS HANDBELL CHOIR REPORT 2020

2020 will certainly be a year for the history books, and the effect of the COVID-19 pandemic on the Pealers was not much different than that of other activities.

We were so looking forward to taking the bells into the community and contributing to our own services on a more regular basis! We had some wonderful pieces just about ready to go, and January would give us just that little bit more time to polish them. As a few ringers had vacations booked for February, the plan was to suspend practices for the month and go full steam ahead in March. Well, we all know that didn't happen, and bookings for Newboro and Bethel United in Rideau Ferry had to be cancelled, along with dates sets for regular Sunday services.

Over the next months, we discussed whether and how to proceed. Some ringers felt safer staying home and some were comfortable playing in a small group. Our three-octave choir was reduced to two octaves, to six ringers, and finally to four ringers. Music specifically designed for small choirs was purchased, and practices were set up in the lower hall at Portland with all COVID-19 protocols in place. The quartet of Jane Pickard, Kathy Downer, Bruce Haskin and Jan Haskin were so pleased to be able to take some live music to our restricted church services and provide some Christmas carols for the Crosby Tree Lighting. As we all continue to deal with restrictions, the Pealers will continue to keep our bells ringing at every opportunity!

We miss our bell colleagues: Katy Gibson, Patti Evans, Margaret Martin, Went Sharp, Cathy Ryan and Linda Wilcox, but all are eager to return to practising as COVID-19 eases. Two ringers, Norma Cummings and Carol Husband, have decided it is time to retire from bells. We will miss them, and sincerely thank them for all their "ringing" over the past few years!

Jan Haskin, Director
Portland Pealers Handbell Choir

PORTLAND FOOD BANK
ANNUAL REPORT FOR 2020

What a year we had at the Portland Food Bank; everyone will certainly remember 2020; so many of us have read about pandemics but very few had lived through one. The year started at a normal pace but by the middle of March, Emergency measures to cope with Covid-19 had been declared. These new measures had an impact on our clients, staff, and the way we were doing business. By end of March, we were no longer allowed to have clients inside the Food Bank, however clients still needed to have access to Food, so we organized curb side pickup. Recognizing that everyone's needs are different and knowing that "one box fits all" will be wasting too much food, twice a month all clients were phoned to enquire about their needs and to ascertain that everyone was doing well. If one client was too sick or had mobility issues, we were able to offer home delivery, thanks to a new volunteer who agreed to provide this new service. These new measures were in place until the first Tuesday of July. By then things were slowly going back to normal, and clients could come in, providing they wore a face mask, sanitized their hands upon arrival and kept social distancing.

Shopping for the Food Bank was a challenge during the months of March and April, many stores only allowed two of the same items per visit, and no exception for Food Banks. Thank goodness we had a good reserve in our storage from the previous Build a Mountain of Food Campaign, and by the time the restrictions were lifted our storage facility was almost empty.

A big thank you to the Community, who in early spring, without being asked, organized various fundraisers to raise money and non-perishable food for the Food Bank and donations kept coming over the summer months and early fall as well.

The Good Food Box Program which is run by the Country Roads Community Health Centre was put on hold from March to September. These Food Boxes are ordered monthly and paid for by donations received by the Food Bank and provide our clients with fresh fruit and vegetables. While this program was on hold, we provided our clients with a monthly gift certificate for fresh fruit and vegetables in addition to their regular gift certificate for bread, milk, eggs etc., as we have no refrigeration.

In early Spring we were approached by the White Tail River Farm who offered to donate extra produce they will have during the summer months. During the summer we received over 75 lbs of tomatoes, 100 lbs of squash and 40 lbs of potatoes. This fresh produce was shared among the Clients of the Food Bank as well as the Seniors at Mill Bay Court. In late October the Moon Valley Farm donated over 100 lbs of apples from their orchard providing we did the picking. A team of six ladies from our church donated their time and within 45 minutes we gathered enough apples for our clients, volunteers and the Seniors at Mill Bay Court.

COVID-19 - had a big impact on our staff and clients. Bob Tutt and Ilona French who have helped for many years, asked to be excused because of health reasons, and in May realizing that her health was not improving as expected, Cheryl Stoddard resigned as Manager of the Food Bank. This was a big blow since she left big shoes to fill, but understanding her reasons, and with the help of new volunteers, we kept the Food Bank going, but she is greatly missed. The Food Bank started the year with 14 families, slightly down in terms of the number of families, but we noticed that the number of adults per household is greater than before because of families consolidating under the same roof. We expected a big increase in the number of families due to COVID-19, but it did not materialize until the fall and by year end our numbers increased by 25%, we now served 20 families (36 adults and 12 children).

The 2020 Build a Mountain of Food Campaign was another success, despite people staying at home because of COVID-19. As of December 2020, the total donations were \$19,340.36 and 4,000 lbs of food. All donations received in November and December are included in this amount. As you can see donations were over the top for 2020!!! Since the Community had been extremely supportive, we wanted to give back to the community at large, therefore at Christmas in addition to the 20 Christmas hampers for our clients, we also provided 7 Christmas hampers to Seniors at the Mill Bay Court and sponsored a Portland area family for their Christmas dinner (4 adults and 2 children).

Our current volunteers at the Portland Food Bank are: Norma Cummings & Joan Kelly (Portland United Church) Bruce Boles (Portland) Céline Peladeau (Chaffey's Lock) and the assistance of the Portland United Church Members who always step in every time we need additional help.

On a personal note, I would like to thank my husband Ian Clark, who during the worst months of the Pandemic helped keep the Food Bank open by helping with the curb side pickup, since because of social distancing, only people of the same family could be inside the Food Bank, to thank Bruce Boles for all the home deliveries and for picking up the produce at the farm and to thank Norma Cummings who quickly stepped in when Cheryl stepped down, and took over the bookkeeping and assist with the shopping as well as being a good sounding board when I needed to discuss solutions to new challenges.

Please do not hesitate to contact me if you have any questions about our Food Bank.

Louise Martin
Manager

PORTLAND FOOD BANK FINANCIAL REPORT 2020
as at December 31, 2020

			Balance
Opening bank balance - Jan 1/20	20,483.53		
Petty Cash	4.54		
O/S deposit	284.00		
			\$ 20,772.07
Income			
Donations	38,190.51		
Non-receipted cash donations	1,281.82		
Total Income		39,472.33	
Total Cash			\$ 60,244.40
Expenses			
Groceries	10,353.21		
Grocery Vouchers - Gordanier +	8,754.38		
Good Food Box - CRCHC	990.00		
Bank Fees	137.26		
Misc.	115.09		
Mileage	80.00		
Office Expense	8.76		
Postage	178.29		
Total Expenses		20,616.99	
Net Income			\$ 39,627.41
Balances as at Dec 31, 2020			
Bank Balance			\$ 35,633.74
O/S January year-end transfer			2,026.89
Petty Cash			441.35
Grocery Gift Cards on hand			1,525.43
TOTAL			\$ 39,627.41

Please note that \$7,775 of the \$10,353 spent on groceries were paid for with FundScrip Gift Cards purchased through the church, thus bringing some income for the church as well. The amount of donations received for the Food Bank in 2020 was unprecedented. Because of this we were able to increase the amount of the twice monthly food vouchers clients receive to purchase fresh food, continue to pay for the Good Food Boxes, do some community Christmas hampers and still plan for the future when donations may decrease and the client load may increase. The church community and the community at large have been very generous and for that we, and the clients, are very grateful.

PORTLAND UNITED CHURCH
SHARING AND CARING COMMITTEE REPORT 2020

The Sharing and Caring Team is a group of friendly people who visit all in our congregation. Normally they deliver the newsletter to the door and visit everyone who would enjoy some company.

This year, because of COVID-19, our newsletter went out in March and December by email and mail. People were contacted by phone to keep in touch and check in to see if anyone needed help or maybe just a chat.

Our team members are Rev. Takouhi, Sheila McKeage, Vicky Zwiers, Jan & Bruce Haskin, Louise Martin, Norma Cummings, Jane Picard, Phyllis Bell, Anita Cox, Liz Church, Joan Horsfall, and Janice Brophy. New members are always welcome!

Thank you to all our committed team members for your time and caring ways.

I have been replaced by Liz Church as chair as of November 2020.

Respectfully submitted,

Betty Hoogenboom

RIDEAU SEWERS – LAP QUILTS REPORT 2020

On the second Wednesday of each month 12 to 20 experienced and new quilters gather at the Portland United Church to cut and sew lap sized quilts and to enjoy creating together.

These quilts are provided to palliative care and cancer patients and those on dialysis at the Smith Falls and Perth Hospital Campus locations and occasionally to those who are gravely ill at home.

The quilts are created at the Church as well as the homes of various members who do "homework" on behalf of the organization. This year because of COVID-19, our sewers worked from home & with COVID-19 protocol in place, they picked up supplies from the church when necessary.

Fabric and donations come to the group from a variety of service organizations and/or individuals and the hall is donated by the church. In 2020, this dedicated group completed 27 quilts to provide warmth and comfort to those in need.

We thank Portland United Church for making this space available to the group every month and, for the ongoing provision of storage space.

Jane Pickard and Gail Bury

613-272-2524

Coordinators

PORTLAND UNITED CHURCH HISTORICAL REPORT

No report this year as we need a volunteer to handle the Historical Report.

PORTLAND UNITED CHURCH FUNDRAISING REPORT 2020

2020 started out looking like a banner year for Fundraising and a target of \$5,000 was established as the goal for the year. Four concerts were arranged for the summertime when most cottagers are in the area every weekend. Sellout crowds were anticipated at most of the free will offering events.

- June 20 – **Rideau Lakes Songbirds** – 4 exquisite female local vocalists (Rasa Krokys, Janet McKeage, Kim Perrin and Anne Lewis) under the direction and musical accompaniment of Marg Ross
- July 24 – **Bluegrass concert** with well-known local group County Road 44 returning after a great concert in 2019.
- Aug. 15 – **Mary's Merry Minstrels** returning after a successful 2019 concert.
- Sept. 11 – **Country Concert** with Grateful We're Not Dead who wowed the attendees in 2019.

Sandwiched in the middle of that was a planned Online Auction similar to the highly successful online auction held by Portland United Church about 3 years ago.

Unfortunately, all fell victim to COVID-19 and everything was cancelled. Hopefully, if everyone who wants a vaccination is vaccinated by September, a few concerts may be scheduled in Quarter 4, 2021 and the Online Auction can also be held. In the interim, please follow all the local and provincial guidelines regarding COVID-19 and stay safe.

Fortunately, under the leadership of Norma Cummings, our congregation was still able to purchase FundScrip cards and those efforts generated \$385 for the church in 2020.

Hansen Downer

**PORTLAND UNITED CHURCH
CEMETERY REPORT 2020**

I would like to thank everyone who helped with the upkeep of our cemetery this year (2020), and also the help of our young people, David French and Mitchell Hoogwerf. A special thank you to those families, that made improvements to their loved ones' headstones/markers.

Also, a special thanks to those families that made donations to our Cemetery Fund. Due to COVID-19 this year, we had no interments or sales.

Financial Statement:

Opening Balance			\$25,289.58
	Expenses	Receipts	
Bank Interest		\$ 2.14	
Interest - Public Guardian		\$ 112.36	
Donations		\$ 510.00	
			\$ 624.50
Grass cutting	\$1200.00		
Tackaberry Construction	\$2170.88		
Bakers Feed	\$ 80.68		
Public Guardian	\$ 780.00		
			- \$ 4231.56
Closing Balance			\$21,682.52

PORTLAND UNITED CHURCH TREASURER'S REPORTS

Income statement	2020	2019	Difference	2021
General Fund Revenue	Actuals	Actuals		Budget
Sunday Givings Rev	65,242.90	68,414.10	(3,171.20)	58,000.00
Fundraising				
Concert	0.00	1,051.00	(1,051.00)	0.00
Bell Choir GF fundraiser	0.00	1,287.95	(1,287.95)	0.00
Gift Card proceeds	365.23	560.69	(195.46)	0.00
Other fundraising	0.00	695.75	(695.75)	2,350.00
TOTAL Fundraising	365.23	3,595.39	(3,230.16)	2,350.00
Finance and Admin rev				
Property Use Fees	0.00	275.00	(275.00)	0.00
TOTAL Finance and Admin rev	0.00	275.00	(275.00)	0.00
TOTAL General Fund Revenue	65,608.13	72,284.49	(6,676.36)	60,350.00
General Fund Expenses				
Charge assessment Expense	37,750.00	51,600.00	13,850.00	24,000.00
Christian Ed Adult Rev	0.00	(26.00)	(26.00)	0.00
Adult Christian Ed Exp	0.00	26.00	26.00	0.00
Outreach Rev	(10.00)	0.00	10.00	0.00
Outreach Exp	57.15	112.13	54.98	200.00
Broadview Rev	(50.00)	0.00	50.00	0.00
Broadview Exp	106.70	525.00	418.30	60.00
Sharing & Caring Exp	185.50	91.75	(93.75)	200.00
Music Director Expense	1,750.00	10,680.00	8,930.00	6,000.00
Piano and Organ Maintenance	100.00	519.70	419.70	500.00
Worship Exp	0.00	281.19	281.19	300.00
Elevator Exp	785.00	700.00	(85.00)	750.00
Recurring maintenance Interior	2,570.74	1,236.10	(1,334.64)	600.00
Custodian Expense	1,906.00	3,704.00	1,798.00	4,000.00
Hydro	2,977.76	3,425.11	447.35	3,400.00
Propane	4,195.82	5,520.36	1,324.54	5,400.00
Grass and Lawn	2,074.77	1,800.00	(274.77)	2,100.00
Recurring Maintenance Exterior	123.63	49.72	(73.91)	5,500.00
Snow	1,370.00	1,347.85	(22.15)	2,200.00
Insurance Expense	2,436.83	2,602.80	165.97	2,600.00
Office Expense	140.32	465.03	324.71	400.00
Envelope and PAR Rev	(56.75)	91.75	148.50	(50.00)
Envelopes and Par Exp	409.54	229.08	(180.46)	430.00
Other	126.69	0.00	(126.69)	200.00
TOTAL General Fund Expenses	58,949.70	84,981.57	26,031.87	58,790.00
Net General Fund Income	6,658.43	(12,697.08)	19,355.51	1,560.00

Net Designated Fund Income			
	Benevolent	1,020.50	722.95
	Building	(6,618.08)	1,480.21
	Memorial	2,328.60	(2,020.66)
	2020 & Beyond Rev	(975.00)	1,000.00
	Youth Support Rev	(50.00)	(533.51)
	Choir Rev	(50.00)	10.49
	Bell Choir Revenue	19.69	(355.10)
	TOTAL Designated Fund Net Income	(4,324.29)	304.38
Total Net Income		2,334.14	(12,392.70)
			1,560.00
	Transfer from	6,000.00	10,000.00
	Investment Fund		
	Memorial Fund		5,000.00
	Support		

Notes

For a breakdown of Designated Fund revenue and expenses please see the Balance Sheet Comparison later in report

*** Please see separate report for full financial impact of Designated Funds with separate Bank accts Cemetery ,Food Bank ,CYAYA**

General Fund Revenue Comments

Our General Fund Revenue was down by 9% year over year, with regular giving's down 4.6% and fundraising down 90%. This was certainly not expected when we set the 2020 budget and as a result, we were 12 % short of our stated Target. Despite this shortfall I think we should all be congratulated for maintaining our regular giving's and acting as a conduit for community members to support their community in particular through the local Food Bank and Benevolent Fund.

General Fund Expense Notes

Expenses dropped from \$84,941 to \$58,949. This drop of \$19,355 was mainly supported by the Government of Canada. Ted Brett the treasurer for EPPC has diligently tracked and applied for the subsidies available to help us through the Pandemic without laying off our minister or secretary. PUC's share of this subsidy reduced the assessment by \$13,850. With services cancelled PUC was able to reduce expenses further by suspending the music Director and Custodian contracts. Other savings were achieved as activities decreased.

Dedicated Funds

Portland United Church also collected and distributed monies for the following Missions

Mission and Service	8,367.00	8,367.00
Dental Issues Group	949.65	949.65
El Salvador	300.00	300.00
2020 & Beyond	2,500.00	2,500.00
Total	12,116.65	12,116.65

It is important to note that the Congregation and Community also collected and donated \$38,190 for the Food Bank in this year of the pandemic. This is approx. double last year's support and is reported in the Food Bank section of the Annual report. The Benevolent Fund was also blessed with strong support from both the Community and the Congregation. This led to direct support of community members of \$4,600, almost 3 times last year's amount. Our building project during 2020 was to replace the shingle roof on the Fellowship Hall. This was completed in early summer.

Total Donations (Net Of Fundscrip)	127,637.00
Non Receiptable	10,000.00
Receiptable Donations	117,637.00
Par Donations	29,428.00
Donations by Envelope	36,369.00
Other donations Received	50,639.00
Gifts in Kind	1,201.00

Long Term Fund

	Dec-15	Dec-16	Dec-17	Dec-18	Dec-19	Dec-20
Ending Balance	\$140,764	\$146,064	\$136,700	\$114,865	\$153,677	\$161,737
Withdrawals	\$8,124	\$7,000	\$21,000	\$21,500	\$10,000	\$6,000
Additions		\$4,000		\$2,500	\$33,665	\$2,500
Investment Income	\$7098	\$8300	\$11,636	(\$2,835)	\$15,147	\$11,560
Est. Return	5% 5%		9%	-2%	13%	7%

Portland United Church

Balance Sheet Comparison	12/31/2019	Income + transfers in	Expenses + transfers out	12/31/2020
ASSETS				
General Chequing Account	18,046.67	131,589.07	123,935.71	25,700.03
Federal Sales tax Recoverable	132.62	531.62	519.71	144.53
Provincial Sales Tax recoverable	238.28	1307.85	1,166.91	379.22
TOTAL ASSETS	18,417.57	133,428.54	125,622.33	26,223.78

LIABILITIES and FUNDS

*General Fund	317.05	71,608.13	58,949.70	12,975.48
Designated Funds				
Benevolent Fund	3,217.14	5,670.50	4,650.00	4,237.64
xxx Building Fund	7,485.10	1,905.00	8,523.08	867.02
Memorials Fund	3,550.56	2,328.60	0.00	5,879.16
2020 & Beyond	1,000.00	1,525.00	2,500.00	25.00
Choir Fund	888.29	76.00	252.21	712.08
** Mission works	401.72		401.72	0.00
Bell Choir	984.10	274.15	254.46	1,003.79
Youth Support	573.61		50.00	523.61
M & S Fund	0.00	8,367.00	8,367.00	0.00
DIG Fund	0.00	949.65	949.65	0.00
Food Bank Fund	0.00	38,190.51	38,190.51	0.00
*** El Salvador	0.00	300.00	300.00	0.00
**** Cemetery	0.00	1,825.00	1,825.00	0.00
CYAYA	0.00	409.00	409.00	0.00
TOTAL Designated Funds	18,100.52	61,820.41	66,672.63	13,248.30
TOTAL LIABILITIES and FUNDS	18,417.57	133,428.54	125,622.33	26,223.78

* General Fund includes a \$6000 withdrawal from Long Term Investment Fund

** Mission Works was consolidated into the CYAYA Bank Acct

*** El Salvador \$300 was transferred in from the CYAYA bank acct and is not new revenue (counted in CYAYA)

****Cemetery income includes \$1200 transferred into the general acct from cemetery

Bank acct to pay for Grass cutting It should not be included as revenue

xxx major building project this year was new roof on Fellowship Hall

Consolidated Portland United Church Profit and Loss (net of above notes)**1/1/2020 - 12/31/2020****REVENUE**

General	65,608.13
Designated	60,320.41

TOTAL REVENUE 125,928.54**EXPENSE**

General Expenses	58,949.70
Designated Fund Expenses	65,172.63

TOTAL EXPENSE 124,122.33**NET INCOME 1,806.21**

Transfer from LTIF	6,000.00
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Appendix 1

PORTLAND UNITED CHURCH

ANNUAL GENERAL MEETING MINUTES YEAR 2019

Via Zoom - June 18, 2020

ATTENDANCE: Connie Cochran, Larry Cochran, Duncan Pickard, Jane Pickard, Norma Cummings, Hansen Downer, Kathryn Downer, Blaine Tackaberry, Jan Haskin, Bruce Haskin, Will French, Pauline French, Katy Gibson, Patti Evans, Rev Takouhi, Janis Brophy, John Noble, Brad Gibson.

CALL TO ORDER: Katy called the meeting to order at 7:10 pm.

OPENING PRAYER: Rev. Takouhi opened the meeting with a prayer. She paid tribute to deceased.

APPROVAL OF AGENDA: Added: Require someone to take on the historical data previously done by Peggy Bond. Moved: Jan Haskin Second Duncan Pickard Carried

APPROVAL OF THE 2018 ANNUAL GENERAL MEETING MINUTES: Moved Connie Cochran Second Blaine Tackaberry Carried

COMMITTEE REPORTS: Reports were discussed in the order they appear in the 2019 annual report book. Following are the committees and the authors of the annual reports.

Chair: Katy Gibson report stands as written

Trustee: Will French report stands as written

Sunday School: Pauline French report stands as written

United Church Women: Connie Cochran report stands as written

Property: Report prepared by council and stands as written

Choir: Report stands as written

Memorial Fund: No report presented.

Christian Education Fund: Duncan Pickard treasurer's report stands as written

Portland Pealers: Jan Haskin report stands as written

Friendship Committee: Betty Hoogenboom report stands as written

Fundraising: report submitted by Norma Cummings stands as written

Food Bank: Report stands as written

Cemetery: Blaine Tackaberry report stands as written

Finance: Duncan Pickard stands as written. Duncan elaborated on the report. Motion to approve the 2020 budget: Moved Will French Second Norma Cummings Carried

Historical: report submitted by Norma Cummings stands as written

Motion to Adopt Annual Report as Presented/Amended: Moved: Will French Second Duncan Pickard Carried

Vacant Positions:

Vice Chair

Property and Management Committee

Memorial Chair

Outreach chairperson

Historical data person

Katy Gibson will take over signing authority on the bank account in place of Doug Bond. Moved: Hansen Downer Second: Duncan Pickard Carried

Goals for M&S and DIG for 2019: Moved by Jan Haskin that for 2020 goals: M&S be \$10,000 and DIG be \$1,000. Second Hansen Downer Carried

Change in Chair: The chairperson moves from Katy Bond-Gibson to Hansen Downer. Katy was sincerely thanked for five and a half years of dedicated chairmanship and was gifted a bouquet of flowers, delivered by Will and Pauline French.

Katy turned meeting over to Hansen

Closing remarks: Hansen remarked that we have a lot of work ahead of us. He asked Rev Takouhi to deliver the closing prayer.

Closing Prayer: Rev Takouhi first thanked Katy for all she has done. Rev Takouhi asked that the council swear their support, by God's Grace, to support Hansen in his new role. She asked Hansen to swear his support to do his duty as chair to the best of his ability. Carried

Rev. Takouhi offered the closing prayer and thanked everyone for all they do.

Adjournment: The AGM meeting adjourned at 8:00 pm

Appendix I

PORTLAND UNITED CHURCH U.C.W. FINANCIAL REPORT 2020

UCW FINANCIAL STATEMENT

December. 2020 Year End Financial Report

Period: January 1, 2020 to December 31, 2020

INFLOWS

Opening Balance	\$	1,549.36
Dinners	\$	2,158.00
AGM Luncheon		
Cookbook Sales	\$	40.00
Interest	\$	0.25
Offering	\$	155.00
Pie Sales	\$	9,673.30
Fund Raisers	\$	250.00
Calendars	\$	20.00
Donations	\$	<u>12.00</u>
Total Inflows	\$	13,857.91

OUTFLOWS

Mission & Service	\$	2,400.00
Fund Raising Expenses	\$	169.50
Presbyterial Dues	\$	105.00
Friendship	\$	63.95
Cookbooks		
Kitchen Supplies	\$	3,183.61
Bank Charges	\$	30.05
Subscriptions	\$	47.97
Calendars	\$	220.42
PUC General Fund	\$	4,000.00
Food Bank		
Benevolent Fund		
Christmas Gifts	\$	200.00
Cases for Caring	\$	<u>150.00</u>
Total Outflows		\$10,570.50

Currant Balance **\$3,287.41**

Note: UCW has \$176 cash on hand