

## **Elgin-Portland Pastoral Charge**

### **Meeting of the Official Board**

**Via Zoom: Wednesday, May 26, 2021 – 7:00 p.m.**

**Approved June 27, 2021**

*Jan Haskin volunteered to take minutes of this meeting as the position of Secretary of the Official Board is still vacant.*

#### **Present**

Cam MacKay, Chair	Rev. Arlyce Schiebout, Pastoral Charge Supervisor
Clint Halladay, Chair, EUC	Hansen Downer, Chair, PUC
Will French, Trustees	Duncan Pickard, PUC
Jim Earl, EUC	Ted Brett, Treasurer, O.B.
Jan Haskin, Chair, M & P	Connie Cochran, PUC
Liz Church, Pastoral Relations Coordinator	Bruce Haskin, PUC
Pat Greenhorn, EUC	Marg Ross, EUC
Graham Lowe, EUC	Sandra Smith, EUC
Norma Cummings, PUC	Mark Bee, EUC
Maureen Bee, EUC	

Profile Committee: Andrea Thompson, Jane Pickard, Rhonda Elliott, John Noble, Jane Campbell  
Regrets: Katy Gibson, Michelle Knapp, Elizabeth Wright

**Purpose of Meeting:** to receive a presentation from representatives of the Pastoral Charge Profile Committee on the Community of Faith Profile, hear the recommendations and decide next steps.

**Opening Remarks and Welcome:** Cam opened the meeting with a welcome to all, thanks to the Profile Committee on their excellent work, and a request to Rev. Arlyce Schiebout to provide thoughts and prayers.

**Introductions:** at Andrea's request, self-introductions, indicating connections with the Charge, were made.

#### **Presentation by the Profile Committee Led by Andrea Thompson and Jane Pickard**

- Mandate of Committee: to begin the process of creating a final Profile of the Elgin-Portland Pastoral Charge in preparation to searching for a new minister. The Guidelines from the United Church of Canada were used in the preparation of this report. The first

step was to provide the O.B. with a DRAFT Report and Recommendations with a view to discussing contents and determining next steps.

- Andrea and Jane used a Power Point to present a synopsis of the research (e.g. surveys) and the recommended options moving forward
- To provide, the opportunity to receive comments and questions.
- To seek acceptance from the Official Board of the Draft document in preparation of presentations to the congregations.
- Links are provided at the bottom of this document to the Power Point Presentation, Draft Profile Committee report, the Survey (including collating documents) and the Minister's Salary Resource from the United Church of Canada.

**Additional Notes:** it was noted that the Draft Report had not been distributed to the members of each church council.

**Discussion:**

- Much discussion was generated from the Profile Committee's presentation (copies attached of the Power Point Presentation and the Draft Report), most of which centred on the recommendation to amalgamate the congregations.
- According to Wayne Harris, our representative from EOORC, only one recommendation is permitted from the Profile Committee. At this point, the three recommendations in the Draft need to be discussed and re-formatted to one. It is to be noted that any decision at this point is problematic in that we don't know our final situation regarding finances, which impacts the ministerial position itself, or the outcome of the consultation on the Elgin church building.
- A decision on amalgamation can be made without it taking effect immediately, with a pledge to move in that direction, however the details for the Minister's job description need to be settled in order to proceed with a Search.

**MOTION: moved by Hansen Downer, seconded by Liz Church, that the Official Board distribute the Power Point and Draft Report to the members of both church councils with a request to submit comments to the Profile Committee and Official Board. Upon receipt of all comments, and following submission from the Profile Committee on a possible revision, the Official Board will accept the Draft as a FINAL Report to be presented to the congregations at a joint congregation meeting prior to beginning a search for new ministry personnel. CARRIED.**

**N.B.** Representatives from the Profile Committee will attend both upcoming Council Meetings (June 1 in Portland; June 22 in Elgin) to present the report, and receive comments and questions.

**NEXT MEETING:** The Official Board is called to meet on Tuesday, June 29, via ZOOM, to receive final recommendations from the Profile Committee and move the Profile Committee Report from Draft status to Final status.

**Addendums**

[Community of Faith presentation2.pptx](#)

[Draft Faith Story .docx](#)

[Survey EPPC .docx](#)

[2021-salary-schedule-ministry-personnel.pdf](#)

[Themes and Quotes from Survey.docx](#)

[Summary 1-5.xlsx](#)

DRAFT