

Elgin United Church Council

Minutes of a Meeting

1 February 2022, 07:00 pm

Zoom Meeting

APPROVED 2022-03-06 REGULAR MEETING

In Attendance: Clint Halladay, JoAnne Fletcher, Maureen Bee, Mark Bee, Andrea Thompson, Jim Earl, Marg Ross, Cathy Ryan, Pat Greenhorn, Sandra Smith, Adrian Overdulve, Joanne McLean, John Carly

Regrets: Ted Brett, Roberta McKinney

Call to Order: The meeting was called to order at 7:00 pm by the Chairperson, Clint Halladay, there being a quorum present.

1. Territorial Acknowledgement We acknowledge the traditional and ancestral lands upon which we meet and recognize and acknowledge our responsibility to foster right relations.
2. Welcome Clint welcomed us all, noting we had a full agenda which we believed we would cover promptly.
3. Introductions All council members introduced themselves to our new Pastoral Supervisor, JoAnne Fletcher. She in turn told us a little about herself.
4. Opening Prayer Sandra Smith opened in prayer, asking for God's guidance.
5. Agenda Marg Ross made a motion, seconded by Pat Greenhorn, that the agenda be accepted. APPROVED
6. Minutes of 4 Jan 22 Meeting Pat Greenhorn motioned that we accept the minutes. Cindy Carbino seconded. APPROVED
7. Business Arising from the 4 Jan 22 Meeting
 - a. Cleroux Restoration Report – Refer to Trustees Report (attached);
 - b. RLELC Update – Refer to Vision & Transformation Report (attached).
8. Reports
 - a. Official Board: The OB Chairperson position should be filled by an Elgin member this term and the Secretary position should be filled by a Portland member. Pending approval of the OB, Jim Earl volunteered to stand as the Chairperson, Jan Haskin volunteered for the Secretary position, plus Maureen Bee volunteered to step up to the Ministry & Personnel (M&P) Chair.

An EUC M&P member vacancy will open up as a result.

- b. Treasurer: Joanne McLean conveyed that the offerings were down for January. Our bank balance is looking OK though. The Jesse Tree fund needs replenishment.

Pat Greenhorn noted that she will fund raise for the Jesse Tree fund during Lent.

Pat Greenhorn

E.O.O.R.C. Rep: Nil report.

Youth Update: Nil report.

- c. Caring and Sharing: Pat Greenhorn related to us that close to Valentine's Day we will distribute meals to the apartments. Cards will be delivered ahead of time, advising residents of this event and asking that if people are not wanting to receive the lunch let us know.

Community Partnership Coordinator: Cindy Carbino told us that cheques were presented to both the Elgin elementary and high schools, in the amount of \$525 each, for the use of students with medical expenses. This money was raised from our online auction.

- f.

A "pay as you can" chili dinner will be offered on March 3rd or 4th. Cindy is looking for volunteers to help at our church that day, plus contributions of chili.

Cindy is reaching out to the Elgin Swans to propose a possible ham dinner for the first week of April. More to follow.

Cindy Carbino

Cindy will attend the next Elgin Days planning committee meeting, in mid-February, on behalf of EUC.

Summing up, she stated, "We are here for the community"!

Property: Jim Earl reported that all the fire extinguishers were inspected on January 18th and are in working order.

- g. New ceiling fans were installed in the sanctuary this past week.

Decorating: Sandra Smith explained that with the changes to nursery school's use of our building, our Christmas decorations and flowers have to be moved to a new spot. It's an opportunity to look at our supplies and determine what to keep. Sandra

Sandra Smith

- h. said that we need to have a cleaning Bee to clean out the Choir Room. Date to be determined.
- i. Trustees: Please see the attached report submitted by Adrian Overdulse. Note that Jason Earl provided a quote for a shingle roof. A quote for a metal roof is forthcoming. Adrian is going to contact Thomas Glover for a quote as well. The Trustees will bring a proposal to Council at our next meeting. Clint suggested that the Trustees make use of Ted Brett's extensive knowledge and experience with grants; that it would be beneficial in building the proposal.

Adrian Overdulse

A meeting of the pastoral charge Joint Trustees is hoped for in February.

- j. Vision & Transformation Squad: Pat Greenhorn clarified that the next meeting with Katja is still to be determined as the Vision & Transformation Squad awaits a financial proposal from the Trustees.

Please refer to the Notes of RLELC and EUC meeting January 17, 2022 via zoom which are attached.

9. Communication

A thank you and retirement best wishes card, plus some EUC pens were sent to Rev Arlyce. We received a thank you back from her and she states that the pens write well!

10. New Business

Draft Budget 2022: Joanne McLean presented the 2022 Draft Budget (attached), which would be recommended for approval at the congregation's Annual General Meeting (AGM). Joanne explained that she averaged the numbers back to 2018, wherever possible.

Council Candidates for 2022: Please see the attached list of incumbents.

In-Person Service Resumption: Council approved resumption of in-person services, commencing February 20th. All existing COVID-19 precautionary regulations will be followed. The chairperson will ensure our congregants are made aware of this by various communication tools available to us.

Clint Halladay

EUC Annual General Meeting: Council decided upon a date, preferably in person, of March 6th.

11. Current State of Affairs & Thoughts for the Future Lively, in-depth sharing on our current state of affairs and thoughts for the future took place. Both Clint and Joanne noted that council members were well-spoken, and their statements were well thought out.

12. Next Meeting The next council meeting shall take place, hopefully in person, on March 1st.

13. Chairperson's Closing Comments Clint highlighted the good discussions we had tonight. He enthusiastically declared, "We're just getting started!". Clint thanked all for our attentiveness, our contributions, plus our adherence to Holy Manners.

14. Closing Prayer Marg Ross sent us home with a closing prayer.

15. Adjournment The meeting was adjourned at 9:12 pm.

Elgin United Church Trustee meeting minutes.

In attendance:

Sandra Smith, Ted Brett, Jim Earl and Adrian Overdulve.

Absent Roberta McKinney

Meeting was called to discuss the Quote we received from Alain Cleroux Restorations.

The quote was for a roof replacement for the Elgin United Church. The new roof is planned to be a steel roof rather than a shingle roof. The current shingle roof was only installed 8? Years ago and is failing.

You can see the quote received attached.

Jim indicated that this was inline with the quote he received from Jason Earl, who relaced shingles that had blown off during a storm in December of last year (2021).

We asked Jim to see if we can get a written quote from Jason to make sure we compare apples to apples. Hopefully we will have a quote before our next council meeting.

The consensus among the trustees is that we need a steel roof to prevent replacing another shingle roof in the next 6-8 years.

Once we have two quotes, we can decide which contractor should do the repairs.

We discussed the fact that we may not be able to support an 80+K expense in one year and would like to discuss a multi-year approach. One year the south side and the next year the north side for example.

We like to ask council if we can afford to pay for the expense, what are the options we have in front of us.

We are in difficult times, but they will pass! This building is unique, is a meeting place for many organizations and the most beautiful in Elgin. It is worth saving, so please support us in saving the facility.

Regards

Adrian Overdulve Trustee Chair Elgin United Church

September 24, 2021

Notes from Rideau Lakes Early Learning Centre (RLELC) and Elgin United Church (EUC) discussion of plans of RLELCs use of the EUC space if approved by the church:

Present: RLELC - Sonya, Jessica, EUC - Pat, Ted, Clint

- Add a railing going up the stairs to comfy room (We would purchase and have installed)
- Install cubbies in entry for children
- Have a max of 16 preschoolers or 12 Mixed ages with 2 educators
- Clear out Centennial Room in order to set up full day space 7am-6pm Monday-Friday
- At this time unsure if we would need to add a handwashing sink to that room will check with the Health Unit
- Paint to brighten up the space (RLELC Cost)
- Hire a cleaner in to do a deep clean of the space to rid of mouse dropping etc. (RLELC Cost)
- Use of office with addition of locking file cabinets for children's files
- In the "coffee room" we would run our Before and After School program and during the day use the space for a nap room. On PA days, March break, Christmas break etc.
- Coffee room would need to be painted (RLELC Cost)
- Closet cleaned out
- Coffee cups moved (just for safety)
- After speaking with the health unit, we would need to have kitchen space. The St. Luke's thrift store is getting a grant for \$2,500 to help with the kitchen costs, paint, counter tops etc.
- Share space during non-operating hours
- Proposed financials: \$800 rent; \$875 Utilities; \$115 Internet

Notes of RLELC and EUC meeting January 17, 2022 via zoom

Present: RLELC – Sonya, Jessica, Christina. EUC – Pat, Ted, Clint

- Timeline – to be operational for September 2022
- EUC confirmed receipt of \$3,300 grant towards the expansion
- Plan change: Centennial Room will be pre-school, Fellowship Room after-school and staff room
- Would like to use some of the furniture i.e lounge chairs
- EUC dispose of excess furniture
- Coffee island can stay and can be shared
- Share Fellowship Room storage closet if Health Unit approves
- Modify Centennial Room cupboard to store pre-school cots as well as supplies
- Remove and relocate photo wall from Centennial Room
- EUC full access to washroom
- Kitchen will be the major project and expense
 - New cupboards, counters and floor
 - New appliances: Industrial fridge, two stoves (one possible donation), keep dishwasher
- Proposed rental \$2,000 /month
- Comprehensive rental agreement will be negotiated
- Insurance to be verified: RLELC – liability & RLELC chattels; EUC – building & EUC contents

Elgin United Church Council Incumbents as at January 2022 and Nominations for 2022

Position	Incumbent
Minister	Vacant
Pastoral Relations Supervisor	JoAnne Fletcher
Chairperson	Clinton Halladay
Vice-Chairperson	Vacant
Secretary	Mark Bee
Treasurer	Joanne McLean
EOORC Representative	Ted Brett
Property	Jim Earl
Trustees	Adrian Overdulse (lead); Roberta McKinney; Jim Earl; Ted Brett; Sandra Smith; Ab Emmons
Rideau Lakes Early Learning Centre (NS) Liaison	Jim Earl
Music	Jim Earl
Caring & Sharing	Pat Greenhorn
Youth Liaison	Alex Price
Youth Ministry	Pat Greenhorn, Cathy Ryan
Decorating	Sandra Smith
Community Partnership Convener	Cindy Carbino
Audio-Visual	Marg Ross
Website Representative	Clinton Halladay
Representatives to the Official Board <ul style="list-style-type: none"> • Ministry & Personnel • Worship Committee 	<ul style="list-style-type: none"> • Maureen Bee • Pat Greenhorn • Committee Inactive • Ted & Norma (PUC) looking after Fill the Pulpit
Corresponding Members	<ul style="list-style-type: none"> • Andrea Thompson • Cathy Ryan
Vision & Transformation Squad	Pat Greenhorn, Marg Ross, Jim Earl, John Carley, Clinton Halladay