

**Elgin Portland Pastoral Charge
Official Board Meeting Minutes
10 December 2024, 7:00 p.m.
Via Zoom**

In Attendance: Clint Halladay, Maureen Bee, Connie Cochran, Duncan Picard, Norma Cummings, Liz Church, Ted Brett, Katy Gibson, Joanne Fletcher

Regrets: Andrea Thompson, Will French

- 1 Call to Order: The meeting was called to order at 7:00 pm by the Chairperson, Clint Halladay, there being a quorum present.
 - 2 Territorial Acknowledgement: As we gather on traditional territory, land that many contend remains unceded, we commit ourselves to acknowledging a past of hurt and wrongs and to fostering right and good relationships. We pray for God's help that we may all live into abundant, reconciled relationships. Amen.
 - 3 Opening Prayer: Heavenly Father, we come this evening to conduct administrative work in Your name. We come asking for your guidance as we deliberate and decide. During this time together, may we conduct ourselves with humility, patience and respect. We ask in Jesus' name. Amen.
 - 4 A. Agenda
 - a) Move "Motion to accept 2025 EPPC Budget" from "New Business" to 5.d. "Treasurer's Report";
 - b) Change wording of #6 from "Acceptance of Reports" to "Noted as Received and Filed".

The motion to accept the Agenda as amended was made by Liz, seconded by Norma. CARRIED
- B. Minutes of the OB Meeting held 24 Sept. 2024 Motioned by Ted to accept Minutes with no amendments, seconded by Katy. CARRIED
- Discussion arising from Minutes regarding Bible Study was had.
- 5 Reports

Portland Council – Katy - See attached report.

Elgin Council – Clint - See attached report.

M&P – Maureen - See attached report. Discussion had about secretary having extra hours – Norma thinks she should have them. Motioned by Katy to leave the hours as they are, seconded by Ted. CARRIED

Treasurer – Ted - See attached report. Increase in Pulpit supply by \$10/week. Motioned by Ted to increase wages for pulpit supply by \$10/week, seconded by Duncan. CARRIED

UCW – Connie - Sold 180 large/180 small tourtieres.
Sponsoring a family through Food Bank.
Luncheon at The Cove on December 10th, 2024.

Participated in Build a Mountain of Food.
3rd Annual Christmas in the Village with Santa.

Worship Committee – Norma - 2025 Schedule is filled with Licenced Lay Worship Leaders. Clint suggested putting together a coffee hour, Wine & cheese reception, etc., to show our appreciation to our LLWL.

Pastoral Care Supervisor - Liz - No written report. Entity of itself – glad Elgin has a Caring Connection team. Feels that the Pastoral Care is a big responsibility and sometimes feels it's hard to do for everyone what everyone needs. Has a very busy schedule; give Liz reminders of people who need pastoral care. Liz noted "it's a big deal, a big responsibility, but I love my life".

Joint Trustees – No report from Will
Ted reported that the tenants are a bit behind on rent but he's working on it.

EOORC – See attached report.
Liz added that every month the biggest discussion is the 100th Anniversary - want to reach as many Churches as possible – June 15th in Ottawa - busing available, lots going on, will be in Regional newsletter. Livestreamed for those who don't attend Ottawa.

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| 6. | <u>Acceptance of Reports</u> | As agreed upon, wording changed to "Noted as accepted and filed". |
| 8. | <u>Pastoral Charge Supervisor</u> | JoAnne Fletcher – Once again, really impressed with the way we come together and talk things through – loves us for that. |
| 9. | <u>New Business</u> | Annual General Meeting – All meetings will be held on Sunday, February 16 th , 2025 at EUC. LLWL that day is Charlotte Hoy. General Reports in to Annette by January 20 th , 2025. Financial Reports in to Annette by January 27 th , 2025. Motioned by Connie, Seconded by Liz. CARRIED |
| 10. | <u>Next Meeting</u> | The next Official Board meeting will be the AGM, with a regular meeting at the call of the Chair. |
| 11. | <u>Comments of the Chair</u> | Clint commented "this Board is phenomenal, can't say enough about both Churches". He appreciates the openness and thanked everyone. Clint is looking forward to handing over the reins to Katy in February, 2025. Writing a letter with Liz and Katy to renew Liz's Sacraments. |
| 12. | <u>Closing Prayer and Adjournment</u> | Joanne Fletcher offered the closing prayer. The meeting adjourned at 8:00 pm. |