

# THE UNITED CHURCH OF CANADA

## ELGIN – PORTLAND PASTORAL CHARGE

### ANNUAL REPORT

2025



## Mission Statement

*A growing, caring Christian community working together,  
striving to make a difference by God's grace.*

### Vision Statement:

*The Elgin-Portland Pastoral Charge of the United Church of Canada, is a growing, caring Christian community that works together striving to offer people a welcoming space and resources to explore their faith, enrich their lives and empower themselves by God's grace and inclusive love.*

### Value Statements:

*As a Christian community, we, the members of the Elgin-Portland Pastoral Charge value:*

- 1. Christian love as the root of all values, demonstrated through respect, affection, benevolence, goodwill and concern for the welfare of others and us;*
- 2. Kindness to and respect of each other, the welcoming of new people, the support of each other through difficult times and the celebrating of good news;*
- 3. The educational pursuit of equality and inclusivity regardless of gender, race, nationality, religion, sexual orientation, social or economic status;*
- 4. Courage in facing challenges, overcoming personal fears and making a stand for what is right;*
- 5. Justice through fairness, the cessation of discrimination and the caring for the weak, poor and disadvantaged regardless of perceived "deservedness";*
- 6. Generosity and thankfulness, the offering of something to someone in need and the thankfulness for God's love and His care for us;*
- 7. Striving for truthfulness in sharing our convictions and associating with others, being honest and faithful to oneself and walking with others who seek to make informed moral choices;*
- 8. Forgiveness and reconciliation by not bearing grudges or seeking revenge, by repairing damaged relationships and seeking conflict resolution;*
- 9. Service and stewardship through putting the needs of others ahead of our own selfishness, and the taking of responsibility to use, not abuse, the resources of whatever nature we have been given;*
- 10. Spiritual and material<sup>(1)</sup> security through the sense of well-being for the whole of creation in the context of peace with God and the positive harmony and healthy relationships with people.*

*Note 1: "Material" refers to the participation in and/or support of programmes and initiatives such as, but not limited to, Clothing Co-Op, Food bank, Flex Fund, Mission and Service.*

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## **THE SACRAMENT OF BAPTISM, 2025**

**Kimberley Anne Ingram & Caleb Jesse Ingram February 12, 2025**

**NO NEW MEMBERS JOINED BY CONFIRMATION, 2025**

**NO NEW MEMBERS RECEIVED BY TRANSFER, 2025**

**TRANSFERS OUT ANNE AND ADRIAAN OVERDULVE  
TO TRINITY UNITED, SMITHS FALLS**

**SERVICES OF MARRIAGE, 2025**

**"LOVED ONES WHO DEPARTED IN 2025".**

Portland UC a Celebration of Life was held for Sylvia French on January 25.

Also, Celebrations of Life were held for Liz Vanderschuit at the Legion on March 5 and  
Anna Greenhorn at the Delta Old Town Hall on April 12.

Other friends who will be missed are

Bernice Baker, died July 21,

Douglas Horsfall, June 28,

Lynda Gibzson, former EPPC Secretary for many years, April 17,

Jacob Way, January 21.

John Wanless, a former musician at Portland died on February 19, 2025.

At Elgin a Celebration of Life was held for June Smith on Friday March 14.

Elgin lost Mildred Edna Simpson April 14, and

Marlene Dobson August 2nd.

## ELGIN PORTLAND PASTORAL CHARGE SUPERVISOR REPORT 2025

It's hard to believe that another year has come and gone! Another year of accomplishments, another year of worship, another year of special events, another year of community engagement, another year of celebrations, another year of losses, another year of successes, another year of challenges, another year of laughter, another year of tears. This is the beauty of church life - we are part of a community - be it our church, our charge, or our denomination – and we are not alone. Celebrations are sweeter when joy is shared; losses are easier to bear when grief is shared; and the worship and work of the church is lifted up when it is shared by all. Elgin-Portland pastoral charge embodies this spirit of community, with leaders from both churches and all congregational members creating opportunities for joyful worship and thoughtful engagement within the walls of your beautiful sanctuaries and in the wider world. Even though the churches are indeed two distinctive congregations, each with its own ideas and passions, everyone strives to work together to ensure that this pastoral charge remains a blessing to its members and to the broader <sup>community</sup>. From Sunday worship to property management, from managing the finances to organizing fundraisers - it all looks easy because of the thoughtful planning involved, whether it be for one church or the whole charge.

2025 was quite a year for such planning, as it marked the centennial of the United Church of Canada, 100 years as a denomination! In this annual report you will read accounts of how EPPC celebrated this remarkable milestone, but more importantly how it lives out its faith from day to day, week to week, month to month, and year to year. The charge's commitment to outreach and assisting those in need is particularly evident in so many ways, making it a very bright light in a sometimes very dark world. Thank you to everyone who contributes your time, talents and treasures to make this charge the faithful, passionate and generous heart of your communities. I look forward to what 2026 will bring!

JoAnne Fletcher  
Pastoral Charge Supervisor  
Elgin-Portland Pastoral Charge

## OFFICIAL BOARD CHAIR OF COUNCIL REPORT KATY GIBSON 2025

**Vision Statement:** The Elgin-Portland Pastoral Charge of the United Church of Canada, is a growing, caring Christian community that works together striving to offer people a welcoming space and resources to explore their faith, enrich their lives and empower themselves by God's grace and inclusive love.

As I was contemplating what I would put in my Chair report, I thought about our Vision Statement and how fortunate that we have 2 individual churches that work together and individually to uphold our vision statement.

With the individual Churches working so well, we only had 2 Official Board meetings in 2025. Thank you to all the committees of the Official Board.

God Bless,

Katy Gibson  
Chair of the EPPC Official Board



**E.P.P.C Official Board  
Annual General Meeting Minutes  
March 9, 2025 following the EUC ACM  
Elgin United Church**

Call to Order and Welcome.....Chairperson Clinton Halladay

**Territorial Acknowledgement:** The Elgin-Portland Pastoral Charge acknowledges that we are situated, live and work on the ancestral territories of Indigenous peoples. We honour the connection our Indigenous brothers and sisters have to this land, past, present and future, and we commit to the just pursuit of truth and reconciliation.

1. Opening Prayer: Merciful One, we unite as a congregation because You have made us into one spiritual body through Your saving gospel. As we gather for this church meeting, we invite Your presence among us. May Your wisdom guide our discussions, and may Your love unite our hearts. Give us clear minds and peaceful hearts as we gather together in Your name. Amen
2. Agenda & Amendments: Motion: **To approve the agenda as presented/amended. Put forward by Connie Cochran, Seconded by Maureen bee. Carried**
3. Review of minutes of the 2025 AGM, Page 6  
**Motion: To approve the minutes of the February 18, 2024 Annual General Meeting. Put forward by Katy Gibson. Seconded by Norma Cummings. Carried**
4. Adoption of the Annual Information Reports from the Official Board Officers and committees. Pages 7-14. **The reports were received.**
5. Presentation of proposed 2025 budget.  
The budget is staying the same.
  - a. **Motion: To approve the 2025 budget as presented/amended Moved by Ted. Brett. Seconded by Liz Church. Carried.**
6. Call for board nominations
  - a. Change of chairperson per AGM February 18, 2024
    - i. **Katy Gibson replaces Clinton Halladay**
  - b. Other vacancies and/or nominations **None**
7. Approval of board members
  - a. **Motion: to approve the members of the Official Board as presented. Maureen Bee Seconded Roberta McKinney. Carried.**
8. Call for further business  
**Norma Cummings noted that in our values statements that note at the bottom mentions the Flex Fund – it is now called the Flex Fund.**
9. Installation and welcome of new Chairperson: Katy Gibson
  - a. **Comment from incoming chairperson Katy expressed that she is looking forward to 2025 and working together.**
10. Closing remarks. JoAnne Fletcher – one of the things that is key is that the Official Board members work well together. Duncan and Katy and Clint work well together to do the work

of the pastoral charge. JoAnne is proud of the work of the pastoral charge and walking together on the journey with us.

Clint – we work out our differences and there is a smooth operating of the pastoral charge. We share information and keep each other informed. Clint thanked everyone for the work that they are doing. He mentioned that the Trustees are keeping the Manse running well.

**11.** Closing prayer Mark Bee.

**12.** Adjournment Clint



### **ELGIN-PORTLAND PASTORAL CARE COORDINATOR REPORT FOR 2025**

**Isn't it amazing to know that another year has passed and it is time for annual reports again! When we say a day passes in a blink of an eye, we are not kidding!**

**I have had many opportunities to share with our congregations – through times when some struggled, through joyous occasions, and for many, just to touch base and check in with you.**

**I continue to share in Pulpit Ministry, which is a blessing in my life, as I continue to work out God's calling in my life. Easter and Christmas Services carry with them such a deep spiritual blessing for us, and I am no different. It has been a joy to bring the Word of God to our congregations.**

**Of course, many did not realize I was an actress and quick-change artist! And for those who were not there for the special telling of the Nativity, you missed an amazing rendition of the Christmas Story (tongue-in-cheek). And this only proves that God requires us to sometimes move from our comfort zone and share His message of love, salvation, and eternal life in ways that will further our own understanding as we worship and honour Him.**

**I continue to write my weekly devotional. If you are not connected via Internet, please contact the church office and we will update your information in our database. Your church office continues to supply those with an email, weekly updates on the happenings at the church. Go to our Website: <https://eppc-ucc.com>. There you can subscribe to our weekly newsletter and other updates.**

**If you need anything, please feel free to contact me at: 902-441-5357. I am also available through my email at: [lizchurch1@hotmail.com](mailto:lizchurch1@hotmail.com). You may also call the office at 613-272-2022 and leave a message and I will return your call as promptly as possible.**

**This has been a challenging year for so many, myself included. Thank you so much for your continued support and prayers. You are incredible people and it is my privilege to work next to you and with you.**

**Liz Church – Pastoral Care – Elgin/Portland United Church**

#### ***Ephesians 4: 16 New Life Version***

**Christ has put each part of the church in its right place. Each part helps other parts. In this way, the whole body grows strong in love.**



**Elgin Portland Pastoral Charge Trustee Report 2025**

Joint-Trustees of the Elgin-Portland Pastoral Charge are all members of either Elgin or Portland United Church. In all, the Joint-Trustees continued to monitor the operations of our Charge in 2025. We are primarily tasked with ensuring proper Insurance is in place and oversight of the rental of the Manse.

Insurance on the Clothing Cooperative, as operated out of the Country Roads Community Health Centre, is carried by The Bay of Quinte Mutual through Rideau Insurance. See further details in the Clothing Cooperative Report within. Directors and Officers Liability continues to be carried by Hub International through the United Church of Canada.

Insurance on the Manse is provided by Brokerlink in Perth. Rental on the Manse is received at \$2,000 per month. Tenants from March 1st, 2024 continue to rent. Linda Carr again served in 2025 as Property Manager and received a monthly stipend of \$150.

Joint Trustees met in September and received updates from Judy Harting - Chair of the Clothing Coop and Linda Carr - Property Manager at the Manse. The Manse/Charge was responsible for \$10,000 towards the shared septic that was replaced on the Elgin UC property. In addition, the Manse had Thompson Plumbing assist with internal issues related to the bathroom.

The Joint-Trustees thank past Elgin Trustee Chair, Adrian Overdulse, for his years of commitment and service. His resignation was received in Spring of 2025.

Please reach out at any time to the following Joint-Trustees: Ted Brett, Anita Cox, Norma Cummings, Jim Earl, Katy Gibson, Roberta McKinney, Sandra Smith, or Will French.

In Christ,  
Ted Brett, Acting Secretary of the Joint-Trustees and Will French, Chair of the Joint-Trustees



**Community Clothing Co-op Report 2025**

The Community Clothing Co-op has had a very successful year in our location at the Country Roads Community Health Center.

A new Memorandum of Understanding secured our location at CRCHC until the end of August 2027; our rent is paid up until then.

Our only cost, other than our monthly \$2.50 banking charge, was the \$336.84 purchase of a new donation bin to make it easier for our volunteers to access the many bags of clothing donated.

The community has once again been very generous in their donations of used clothing and footwear. This year we have been able to donate the following back into the community.

Portland Food Bank	\$1500
Elgin Food Bank	\$1500
Elgin Lions Toy Drive	\$ 500
CRCHC Flex Fund	\$ 500

Our volunteers have worked hard sorting and shelving donations, maintaining and staffing the store during our open hours:

Wednesday 1 to 3 pm  
Friday 1 to 3 pm  
Saturday 10 to noon

We could not operate without their dedicated and prolific efforts. We have acquired several new volunteers and are currently seeking more to ensure complete staffing.

We are also most grateful to Penny and Barry Haskin for picking up the clothing that we are unable to use.

A big thank you to Mimi for all her work organizing our volunteers. Her many hours organizing and tidying the store are integral to our ongoing success.

We look forward to an even more successful year in 2026!

Judy Harting harting@295.ca  
Mireille Lavigne mlavigne123@gmail.com



### WORSHIP COMMITTEE REPORT 2025

In 2025, we were blessed to have a variety of worship leaders, with each putting their own touch on the service and message. Liz Church did the majority of Sundays, as well as the extra services, and Rev. Shaun Seaman led 12. Other Sundays were ably filled by LWL's Norma Wrightly, Barb Dejeet, and Charlotte Hoy and the Rev. Doug Powell led one. Mark Bee led the Remembrance service at Elgin.

To celebrate the 100th Anniversary of the United Church of Canada, a cluster of local charges held a Worship Celebration on June 1, 2025 at the Delta Fair Grounds. Guest speaker was the Rev. Dr. Peter Bartlett, and the Music Director was Marg Ross who lead the more than 40 person Massed Choir. The Portland Pealers also performed two selections. Katy Gibson was Portland's representative on the committee.

At Portland UC a Celebration of Life was held for Sylvia French on January 25. As well, Celebrations of Life were held for Liz Vanderschuit at the Legion on March 5 and for Anna Greenhorn at the Delta Old Town Hall on April 12. Other friends who will be missed are Bernice Baker, died July 21, Douglas Horsfall, June 28, Lynda Gibzson, former EPPC Secretary for many years, April 17, and Jacob Way, January 21. John Wanless, a former musician at Portland died on February 19, 2025.

At Elgin a Celebration of Life was held for June Smith on Friday March 14. Besides June, Elgin lost Mildred Edna Simpson April 14, and Marlene Dobson August 2nd.

On a happier note, at Portland UC on June 15, Rev. Shaun baptized two children: Lilyana Kathleen Mustard and Ellsy Jean Mustard, great-grandchildren of John and Jean Cucheran.

The worship planning committee is comprised of: Ted Brett, Liz Church, Norma Cummings, Pauline French, Will French, Roberta McKinney and Morgan Wright. We meet when required. Each church plans their own special days, but the worship committee does the overall planning and schedules the worship leaders. Please feel free to speak to a committee member if you have a worship service idea that you would like to bring forward.

Respectfully submitted,  
Ted Brett, Norma Cummings



**MINISTRY AND PERSONNEL COMMITTEE ANNUAL REPORT 2025**

The Ministry and Personnel Committee acts as a liaison resource between the paid employee(s) of the Elgin-Portland Pastoral Charge and the members of the congregations. M&P reports to the EPPC Official Board. There are five members of M & P - two from each church and one Chair. At this time, the committee members are: Elgin representatives Maureen Bee (Chair), Pat Greenhorn and Michelle Knapp, and Portland representatives Pauline French and Arie Hoogenboom.

EPPC has one employee at this time, Annette Clarke, our Pastoral Charge Secretary. Annette has continued to be a stable contact for us throughout 2025. We are pleased to confirm her employment contract was renewed for 2026 by the Official Board. We would like to send out a big 'THANK YOU' to Annette for all she does all year long to keep EPPC organized and informed. You are very much valued and appreciated.

Many thanks to the members of M&P for your time and support within our Charge.

Maureen Bee, Chair



**ELGIN/PORTLAND PASTORAL CHARGE FINANCIAL REPORT 2025**

**INCOME**

OPENING BALANCE	\$ 13,562.55	Includes Funds on hold.
GST REBATE	\$ 171.13	
DONATION INCOME Canada Helps	\$ 6,653.38	
Manse income towards septic	\$ 3,614.19	
Elgin L.D.	\$ 45.05	
MANSE RENT INCOME	\$ 24,000.00	
ELGIN-PORTLAND ASSESSMENTS	\$ 48,000.00	
Elgin Phone	\$ 338.28	
PROPANE INCOME	\$ 2,068.64	
	<b><u>\$ 98,453.22</u></b>	

**FUNDS ON HOLD**

MANSE LAST MONTHS RENT	\$ 2,000.00
Vacation pay	\$ 2,771.18
	4
	<b><u>\$ 4,771.18</u></b>

**M&S REPORT 2025**

Portland United Church UCW	\$ 2,400.00	
Portland United Church	\$ 5,085.00	
Elgin United Church	\$ 2,575.00	
		<b><u>\$ 10,060.00</u></b>

**Treasurers Comments**

The manse expenses are over what was budgeted and lots of reasons.

The septic system added a lot of expense. We had a broken pipe in the line leading to the septic tank in the fall causing flooding in the house which had to be repaired. We still have a repair caused by the roof leaking which is on the agenda for this year. Mold apparently in the bathroom caused by this. About a \$2000 repair.  
Ted

**EXPENSES**

**Employee Wages and benefits**

Pastoral Charge Supervisor	\$ 720.00	
CRA	\$ 788.89	
Pastoral Care Coordinator	\$ 10,150.00	
Secretary	\$ 12,786.86	
Pulpit Supply	\$ 16,400.00	
	<b><u>\$ 40,845.75</u></b>	<b><u>\$ 40,845.75</u></b>

**OTHER Employee Expenses**

Mileage	\$ 2,498.49	
WSIB	\$ 154.91	
Total	<b><u>\$ 2,653.40</u></b>	<b><u>\$ 2,653.40</u></b>

**MANSE Expenses**

Insurance	\$ 3,043.44	
Taxes	\$ 777.23	
Repairs	\$ 11,694.48	
Propane and service	\$ 1,378.64	
Property Manager	\$ 1,800.00	

Fridge	\$ 1,174.07	
Total	<u>\$ 19,867.86</u>	<u>\$ 19,867.86</u>

**Office Expenses**

Internet and phones	\$ 3,158.31	
Office supplies	\$ 1,276.46	
Photo Copier Use	\$ 285.92	
Computer Programs, repair and replacement	\$ 2,464.23	
Total	<u>\$ 7,184.92</u>	<u>\$ 7,184.92</u>

**Other Charge Expenses**

Gifts Given		
Bank Service Charge	\$ 155.00	
One License	\$ 366.00	
Registration 100 years	\$ 400.00	
Canada Helps Payout	\$ 1,693.78	
Food bank Portland	\$ 5,031.77	
UCC assessment	\$ 10,082.18	
	<u>\$ 17,728.73</u>	<u>\$ 17,728.73</u>

Total Expenses		<u>\$ 88,280.66</u>
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**ELGIN UNITED CHURCH  
REPORT OF COUNCIL CHAIRPERSON 2025**

The year 2025 was certainly one for the record books and tested the resiliency of our small, yet dynamic, congregation. Our Sunday attendance is declining, mainly because of congregants moving closer to health care, experiencing lingering health issues and, as you will note in the introductory pages of the report, deaths.

These influences notwithstanding, we faced two difficult property challenges with determination and resolve: our septic system failed and an expensive bio-mass system was required to meet codes; trace asbestos was discovered in the flooring tile requiring encapsulation of all tile floors. Quotes have been requested. Many thanks to the Rideau Lakes Early Learning Centre for help in funding the floor replacement. Joyful fellowship, community outreach and both in-house and third-party concerts added fellowship opportunities and helped immensely with our finances.

Please read the following reports and reflect on the diligence and dedication of those that contributed to the amazing accomplishments of Elgin United Church. Consider how you could assist in some area or think of a new venture we could undertake to strengthen our resolve and our Christian presence in the community.

To every supporter of Elgin United Church as both a centre of worship and a Christian light in the community, THANK YOU. Whether through leadership, attendance or participation, you are integral to fulfilling our purpose within the United Church of Canada, Elgin United Church and our wider community through the lens of Christianity. JoAnne Fletcher, our Pastoral Charge Supervisor, through oversight, wise advice and an abundance of tolerance, allowed us to experiment yet stay within the guardrails (mostly!). Thank you each and everyone.

2025 marked the 100<sup>th</sup> Anniversary of the formation of the United Church of Canada. Although a milestone we are mindful that we are infants in an adult world of religions. Moving forward, let us confidently share God’s desire for love and mercy for all creation. Jesus was out and about: in a boat, on a donkey, on a mountain side. EUCs tag line: “Community Committed, Community Strong”, our vision of the church is where the people are, is most certainly appropriate.

Blessings.  
Respectfully submitted  
Clinton Halladay  
Chairperson, Elgin United Church Council



**Elgin United Church  
Minutes of the Annual General Meeting  
9 March 2025**

**In Attendance:** Clint Halladay, Maureen Bee, Mark Bee, Graham Lowe, Marion Cooper, Ted Brett, JoAnne Fletcher, Adriann Overdulve, Cindy Carbino, Jane Campbell, Andrea Thompson, Michelle Knapp, Pat Greenhorn, Elizabeth Wright, Morgan Wright, Sandra Smith, Karen Myers, Mary Carbino

**Regrets:** John Carley, Anne Overdulve

**Call to Order:** The meeting was called to order at 12:10 pm by the Chairperson, Clint Halladay, there being a quorum present.

**Territorial Acknowledgement:** (All) Elgin United Church acknowledges that we are situated, live and work on ancestral territories of Indigenous peoples. We recognize the historical presence of the Algonquin people in this region. We honour their connection to this land, both in the past and the present and commit to the just pursuit of truth and reconciliation.

1.	<u>Opening Prayer</u>	(All) Merciful One, we unite as a congregation because You have made us into one spiritual body through Your saving gospel. As we gather for this church meeting, we invite Your presence among us. May Your wisdom guide our discussions and may Your love unite our hearts. Give us clear minds and peaceful hearts as we gather together in Your name. Amen.	ACTION BY
2.			

	<u>Tribute to the Deceased</u>	<p>Mark Bee read the Tribute to the Deceased for the past year:</p> <p>Bonnie Bilton, March 1 1951 - March 5 2024  Jansje Keates, May 11 1946 - April 20 2024  Joanne McLean, January 24 1946 – July 6 2024  Robert (Bob) Smith, May 23 1948 – September 8 2024  Jim Rowat, January 18 1938 – September 16 2024  Leighton Leroy Coatsworth, August 29 1944 – September 22 2024</p>	
3.	<u>Voting Motion</u>	<p>Mark Bee motioned to grant all adherents the right to participate and vote at this and all 2025 congregational meetings. Roberta McKinney seconded the motion.</p>	APPROVED
4.	<u>Agenda</u>	<p>No changes. Michelle Knapp motioned that the agenda be accepted. Maureen Bee seconded the motion.</p>	APPROVED
5.	<u>Minutes of ACM 18 Feb 24</u>	<p>A motion to adopt the minutes of the 2024 ACM was entered by Pat Greenhorn. Marion Cooper seconded the motion.</p>	APPROVED
6.	<u>Presentation of Reports</u>	<p>The reports were presented in the same order as printed in the 2024 Annual Report, and start at page 15, followed by pages 18-28.</p> <p>a. <u>Council Chair (Clint Halladay):</u> As written;</p>	
		<p>b. <u>Eastern Ontario Outaouais Regional Council (EOORC) (Ted Brett):</u> As written;</p>	
		<p>c. <u>Trustee Report (Adriann Overdulse):</u> As written;</p>	
		<p>d. <u>EPPC Young at Heart Breakfast Club (Clint Halladay and Ted Brett)</u> As written;</p> <p>e. <u>Sharing and Caring (Pat Greenhorn):</u> As written;</p> <p>f. <u>Children’s Ministry Report (Pat Greenhorn):</u> As written;</p> <p>g. <u>Membership and Sacraments Report (Roberta McKinney):</u> As written;</p> <p>h. <u>Music (Morgan Wright, Michelle Knapp):</u> As written;</p> <p>i. <u>Property</u> As written;</p> <p>j. <u>Audio Visual (EUC A/V Group):</u> As written; and</p>	

		<p>k. <u>Community Partnership and Fundraising(Cindy Carbino)</u>; and</p> <p>l. Finances (prepared by Karen Pine); As written; and</p> <p>m. Let the minutes show that the reports were received.</p>	
7.	<u>Nominations &amp; Vacancies</u>	<p>a. Declared vacancies are: Chairperson for the Community Partnership and Fundraising committee. Clint Halladay thanked Cindy Carbino for her work over the years, as the outgoing chairperson.</p> <p>b. Call for New Nominations: Morgan Wright nominated Maureen Bee for the vacant position. Maureen Bee jointly nominated Michelle Knapp. Ted Brett seconded the nominations. Both nominees accepted.</p> <p>c. Approval of Nominations: Cindy Carbino motioned that all nominations be approved. The seconder was Pat Greenhorn.</p>	APPROVED
8.	<u>Presentation of Proposed 2025 Budget</u>	<p>Clint Halladay presented the proposed budget for 2025. Maureen Bee made a motion to accept the proposed budget, as presented. The motion was seconded by Sandra Smith.</p>	APPROVED
9.	<u>Call for Further Business</u>	There was no further business.	
10.	<u>Remarks of the Pastoral Supervisor</u>	JoAnne Fletcher imparted that we are all ministers here and this is so evident. She stated that we're sharing our strengths and rising to our challenges. The council is doing a great job. As well, thanks to Annette our EPPC secretary and face to the public. Congratulations everyone!	
10.	<u>Remarks of Council Chair</u>	<p>Clint expressed his gratitude to our amazing council. He acknowledged our choir and the musical leadership of Morgan Wright and Michelle Knapp. Finally, Clint spoke to the congregation as a whole, thanking them for being here and stepping up. 2025 will be a super year!</p> <p>On behalf of the congregation, Mark Bee thanked Clint for his leadership, enthusiasm, and dedication.</p>	
11.	<u>Closing Prayer</u>	Our closing prayer was given by JoAnne Fletcher.	
12.	<u>Adjournment</u>	The meeting adjourned at 12:28 pm.	



## **EOORC (EASTERN ONTARIO OUTAOUAIS REGIONAL COUNCIL)**

A busy year for our Region with the 100<sup>th</sup> anniversary thrown in.

The Annual Regional meeting was held in June at the EY Center in Ottawa. The business meeting on the Saturday and a Service on the Sunday to a full house of about 1500 people. The service was streamed to churches that had people that didn't want the drive to Ottawa. In Elgin we streamed the service for those wanting to see it.

The fall meeting was done differently in that there were 5 more local meetings instead of one big one. Ours was in Perth.

Earlier in June we had a joint service of seven local churches to celebrate the 100<sup>th</sup> anniversary which was a full house at Delta Fair Grounds and a very good service.

I'm still doing the property committee which has monthly meetings on zoom to authorize selling and renovating churches. Any renovations or improvements over \$75,000 has to be approved by this committee.

Church Extension is still busy and doing grants, loans etc. We allow what we make on interest to hand out in grants but the program is so popular that we are spending more than we want to. Maximum grant is \$25,000.

Ted, EUC Representative



### **Trustees Report 2025**

In the spring Adrian resigned from chair of trustees because they were moving. No one has stepped up to replace him yet so we are running short.

It has been a reasonably busy year with the new septic system for the church /manse combined which was successfully installed in the summer.

We did get a grant from Church Extension of \$25,000 to help with the expense along with several local donations to offset the cost.

Our Insurance Broker is no longer carrying the insurance company that insures the church. As it was late when we found this out it was faster to change Brokers than for our current broker to find a new insurer, so we have moved to Rideau Insurance in Westport.

Right now, Clint is waiting for three prices to do the floors in the basement, entrance way and Centennial room. Once we have those the County will cover the cost or some of the cost of the flooring and will start as soon as we can.

Ted  
Elgin United Church



**ELGIN UNITED CHURCH  
THE CARING CONNECTIONS GROUP**

***A paradox in being human, is no one can live your life for you—no one can face what is yours to face or feel what is yours to feel—and no one can make it alone. Mark Nepo: Forward to “It’s OK That You’re Not OK” by Megan Devine.***

Caring Connections is small band of volunteers whose purpose is to bring a modicum of comfort to anyone suffering from an illness, loss, loneliness, despair, trauma or other afflictions that may be affecting their quality of life. Our efforts are a form of pastoral care and include in-home, hospital and LTC visits, phone calls, cards, prayer, prayer shawls, worship services, palliative care, end-of-life care, celebration of life services, memorial services and generally trying to support with compassion. Our small library has a wealth of books you may borrow or share with others for information, comfort and perspective.

Our continuing efforts notwithstanding, in 2026 we hope to hold subject specific workshops and speaker events and launch a Bereavement Baskets initiative.

The core Caring Connections members: Mary Lynne Alderdice, Mark Bee, Pat Greenhorn, Clint Halladay, Cathy Ryan, Elizabeth Wright have all taken Pastoral Care Training, one leads a support group, two have attended Palliative Care education, one is a member of a Palliative Care Panel, five have participated in a Gentle Persuasive Approach to Dementia Care workshop, and one in an Alzheimer’s session. All core members were commissioned in 2023 by Norma Wrightly. The Elgin United Church Caring Connections Group works collaboratively with Liz Church, Supervisor Pastoral Care, EPPC.

In addition to our core members, several congregants are active administering compassion to congregants and the community. Everyone in the congregation is considered a part of caring connections, and we welcome input and participation from all.

***As we close out 2025 and open 2026, to those providing care, to those reflecting on moments shared, and to those navigating grief or change — your strength and compassion is what truly matters: connection, dignity, and the comfort of being supported by a caring community. (A paraphrase of The Hospice Hub)***

**“...let us not grow weary of doing good...” (Galatians 6:9)  
The Caring Connections Group**



**ELGIN UNITED CHURCH  
MEMBERSHIP AND SACRAMENTS 2025**

For the year 2025, Communion services were held on significant days of the church year - the first Sunday of Lent, Maundy Thursday, Easter Sunday, World Day of Communion, the first Sunday of Advent, and Christmas Eve. Communion elements were served or were offered by intinction.

Many thanks to those who graciously agreed to help with these services.

There were no new memberships or baptisms during the year.

Respectfully submitted,  
Roberta McKinney



## EUC Music Director's Report (EPPC) 2025

I would like to thank Elgin United Church for the opportunity to provide music leadership, direction and accompaniment at worship services. And, for the encouragement and support to host Music Events for the purpose of fundraising, outreach and community connections initiatives in 2025.

The following report is in point form. It is my opinion that each categorized initiative has been essential in setting the stage for a continued Ministry of Music at Worship Services and for Community Outreach.

Report as follows.

### **PUBLIC/PRIVATE EVENTS:**

- Small Halls Festival Show "" Saturday October 5<sup>th</sup> 2024.  
~\$150 to EUC
  - Private Music Events "The Tipped Ship" concert Tour  
~\$450 to EUC
  - Recording Sessions for Jamie Hodgson Group x 6 *Our Future United*  
~\$300 to EUC
  - Benefit concerts called "Country Kitchen Jamboree"; October 25<sup>th</sup> & 26<sup>th</sup> 2024.  
~\$1400 to EUC
- ~\$2300 revenue for Elgin United Church

**MUSIC EDUCATION:** We continue to be open to recent suggestions of a youth choir and or a guitar club through William French @ RDHS. There was an invitation from William French this Year (2025.). We were not able to attend due to scheduling issues. A Drama Club is also being considered.

### **PERSONNEL:**

Music Director - Morgan Wright  
Supply accompanist- Gary Bracken

### **CHOIR:**

- Choir season resumed Nov. 13<sup>th</sup>2025. With gratitude, to the following participants:  
*Maureen Bee, Karen Myers, Sandra Smith, Michelle Knapp, Pat Greenhorn, Graham Lowe, Donna Welch.*
- Initiated a de-cluttering of the choir room (ongoing)
- Looking forward to having The Choir Room returned to a proper condition (2026?)

### **MUSIC TECH:**

AV Techs – Ted Brett, Mark Bee, Clinton Halladay  
Comments: There are a few repairs of equipment that will need to be fixed. i.e. Speakers / Outboard gear. Estimated at ~ \$200

A Special Thank You to all volunteers who contributed to Our annual fall concert "Country Kitchen Jamboree", "Ontario festival of Smalls Halls" and Private Music Events with "The Tipped Ship Presents" concert tour.

### **Refreshments:**

Maureen Bee, Karen Myers, Michelle Knapp, Mark Bee, Roberta McKinney, Elizabeth Wright, Marion Cooper.

Ted Brett – Chief of Security (Attendance), Power Point

Clinton Halladay – Promotion, A/V Tech.

In closing, we are looking forward to providing a vibrant experience for our music members and congregation for 2026. We envision a greater number of private Music Events throughout this upcoming season and we are looking forward to having a fully functional Choir Room.

Prepared by: Music Director - *Morgan Wright*



**ELGIN UNITED CHURCH**  
**PROPERTY ANNUAL REPORT 2025**

- RLELC replaced carpet in Fellowship Room with tile plank
- Weeping bed failure
  - Pumped weekly pending resolution
- Thompsons Plumbing contracted to manage septic replacement
  - township permit
  - Hydro One easement requested
  - Property survey– Ejis Land Surveyors
  - Eljen Bio-Mass system installed
- Reinstalled bat lights – replaced bulbs
- RLELC paved bike pad at back of building
- Repaired fluorescent light in Centennial Room (RLELC)
- New back walkway – Extreme Landscaping contracted
- Trace asbestos discovered in basement tile
  - Dedicated Environmental Services site visit and assessment
  - Approved encapsulation as non friable and well adhered to floor
  - Three quotes requested for LVP in all tile areas
    - One received
- Replaced all low-level sanctuary lights with LEDs.
- Repaired broken latch on exterior sanctuary -Tom’s Locksmithing, Smiths Falls. Of note is the mechanism is stamped “Patented 1885”.
- Basement cement wall painted
- Obsolete portable walls and cupboard/island being removed from basement
- Considering hiring Property Manager

Respectfully Submitted

**Elgin United Church**  
**Income Statement 01/01/2025 to 12/31/2025**

**REVENUE**

<b>Revenue</b>	
Donations- offerings	38,222.75
Donation - non-receiptable	578.58
Interest income	277.55
Fund Raising	7,803.61
Jesse Tree	600.00
Building Future fund	8,550.00
Offerings - M&S	2,575.00
Septic fund	30,314.19
Hall Use	591.65
Benevolent	-605.00
Food Bank	2,206.00
Memorial fund	1,110.00
Other	1,019.00
Rental - Nursery School	24,000.00
Grant revenue	25,000.00
<b>Total Revenue</b>	<u>142,243.33</u>

**TOTAL REVENUE** 142,243.33

**EXPENSE**

<b>Expenses</b>		
EPPC		24,000.00
Benevolent Paid		1,774.40
Donations - World Vision		564.00
Donations - Bursary RDHS		250.00
Donation - Food Bank		2,953.00
Mission and Service		2,575.00
Fundraising Expenses		1,185.22
Insurance		4,980.37
Music Director		10,225.00
Music expense		140.00
AV Expense		119.95
Repairs and maintenance		17,342.21
Janitorial expense		1,737.50
Major Maintenance		54,941.61
Accounting and Bookkeeping		1,543.75
Office Supplies		360.75
Bank Charges and interest		266.28
Envelopes		164.80
Pastoral Care supplies		287.88
Telephone and internet		339.27
Propane	6,979.45	
Hydro	<u>6,290.61</u>	
Total Utilities		13,270.06
Non-recoverable HST Expense		681.41
<b>Total Expenses</b>		<u>139,702.46</u>

**TOTAL EXPENSE** 139,702.46

**NET INCOME** 2,540.87

# Elgin United Church

## Balance Sheet As at 12/31/2025

### ASSET

#### Current Assets

Chequing Bank Account	54,310.49	
Total Cash		54,310.49
Investments		10,766.42
<b>Total Current Assets</b>		<b>65,076.91</b>

#### Capital Assets

Office Furniture & Equipment	1,609.17	
Net - Furniture & Equipment		1,609.17
Building	250,000.00	
Net - Building		250,000.00
<b>Total Capital Assets</b>		<b>251,609.17</b>

### TOTAL ASSET

316,686.08

### LIABILITY

#### Current Liabilities

Accounts Payable		-211.26
Accrued Liabilities		645.00
GST/HST Paid on Purchases	-9,444.21	
GST/HST Owing (Refund)		-9,444.21
<b>Total Current Liabilities</b>		<b>-9,010.47</b>

### TOTAL LIABILITY

-9,010.47

### EQUITY

#### Owners Equity

Retained Earnings - Previous Year		323,155.68
Current Earnings		2,540.87
<b>Total Owners Equity</b>		<b>325,696.55</b>

### TOTAL EQUITY

325,696.55

### LIABILITIES AND EQUITY

316,686.08



## **COMMUNITY PARTNERSHIP REPORTS**

**Elgin United Church had a very active year in 2025. Many very successful events were hosted directly by EUC, or held in our venue - "Elgin United" – throughout the year:**

**Feb 10 - St. Columbanus Roof Fundraiser Concert – A reprise of "Canadian Women in Song" held to assist St. Columbanus Catholic Church in raising funds to replace/repair the roof on their Church.**

**March 15 - Minor Gold concert - Sponsored/hosted by The Tipped Ship at Elgin United. A great night of music enjoyed by an intimate group. Refreshments were provided by EUC.**

**July 12 - Elgin Days' "Canadian Summer" celebration – We hosted a large raffle table, bake tables, and smoked meat sandwiches. As always, Elgin Days were well attended. This is one of our biggest fundraisers of the year. All proceeds from this event went to our "Building Our Future United" campaign for future repairs to our beautiful building.**

**Oct 4 – "Three!" Concert – Thomas Bethman, Anne Lewis, Campbell Woods. This concert was sponsored/hosted by The Tipped Ship at Elgin United. A fantastic night of music provided by three very unique musical talents, enjoyed by all. Refreshments provided by EUC.**

**Oct 17 - Small Halls Concert - Sarah Hagan – A fantastic pianist/soloist who amazed the crowd with her musical talent! Refreshments were provided by EUC.**

**Nov. 1 – "Country Kitchen Jamboree" Concert, organized by Morgan Wright. This year's concert was a successful, well attended, musical night, enjoyed by a full house. Proceeds from this concert went to our "Building Our Future United" campaign.**

**Nov 26th – December 3<sup>rd</sup> – 6<sup>th</sup> Annual Online Auction. Over 75 items were donated this year by very generous businesses, entrepreneurs and artists/crafters. This is our biggest fundraiser of the year. Once again we shared the proceeds with the Elgin Food Bank. EUC's share of the proceeds went to our "Building Our Future United" campaign.**

**Our goal for 2026 is to host more concerts, events, weddings, etc. at Elgin United, and be a big presence in the Rideau Lakes community!**

**Maureen Bee & Michelle Knapp  
Community Partnership Co-Ordinators**



**PORTLAND UNITED CHURCH  
CHAIR OF COUNCIL REPORT 2025**

Another year has passed very quickly.

The United Church of Canada celebrated its 100th Anniversary, and sincere thanks go to Duncan and Jane Pickard for spearheading the collection of stories from each congregation member about how they came to PUC. These stories were compiled into a book that the congregation will cherish for years to come.

We also marked the 100th Anniversary by participating in a wonderful Cluster Worship Service on June 1st in Delta. Please stay tuned for another cluster worship service planned for May 2026.

A heartfelt thank-you to Jo Anne Fletcher, our Regional Supervisor, for her ongoing support and guidance.

Thank you as well to the UCW for their continued dedication and the valuable work they do for both the church and the community.

We are truly fortunate to have a Church Congregation who work so well together.

Sincerely,

Katy Gibson, Chairperson  
Portland United Church



**Portland United Church Annual Congregational Meeting Minutes for the year 2024  
March 9, 2025 (Draft)**

**ATTENDEES:** 25 members were in attendance.

**CALL TO ORDER:** Katy Gibson welcomed everyone and called the meeting to order at 1051h

**OPENING PRAYER:** Katy Gibson offered the opening prayer, tribute to those who passed away in 2024, (and tribute to the Indigenous Land and Spiritual Acknowledgment (Katy Gibson).

**Voting Motion:** for the purpose of business conducted at this and all 2025 congregational meetings, excepting those relating to the appointment of a new minister or the sale of a building, all adherents be granted the right to participate and vote. Moved: Duncan Pickard  
Second: Jan Haskin Carried

**APPROVAL OF AGENDA:** Moved: Connie Cochran Second: Louise Carried

**APPROVAL OF THE 2023 ANNUAL GENERAL MEETING MINUTES** (held on February 18, 2024: Carried

**Motion to allow all present, adherence and members:** Moved: Will French Second: Arie Hoogenboom Carried

**COMMITTEE REPORTS:** Reports were discussed in the order they appear in the 2024 Annual Report book. Following are the committees and the authors of the annual reports.

**Chair Report** stands as submitted – At an off-site meeting, Katy had the opportunity to discuss the success of our church functioning without a minister. She was able to assure a congregant of another church who was worrying about surviving without a minister

Regional Report Report stands as submitted  
 Trustee Report stands as submitted  
 Sunday School Report stands as submitted  
 United Church Women Report stands as submitted  
 Property Outside: Report stands as submitted  
 Inside: Report stands as submitted  
 Music Report stands as submitted – thank you to Janet McKeague for donation of beautiful piano for The Gathering Place  
 Portland Pealers Report stands as submitted  
 Portland Food Bank Report stands as submitted – thanks to Louise and Norma for all of their work  
 Sharing and Caring Report stands as submitted  
 Rideau Sewers Report stands as submitted  
 Fundraising Report stands as submitted  
 Cemetery Report stands as submitted  
 Finance Report stands as submitted - Katy thanked Anita Cox for all of her  
 Motion to adopt the annual report as presented/amended – Moved: Blaine Tackaberry Second: Will French Carried

John Noble audited the financial statements et al, and confirms all financials were followed as required.

Motion to Adopt Annual Report as Presented: Moved: Jan Haskin Second: Connie Cochran Carried

Goals for M&S \$ 8000 and Flex Fund 2024 \$2,000: Moved: Jan Second: Sheila Carried  
 Overview of our pastoral charge supervisor Jo Anne: JoAnne is very happy and proud of the way this council has joined together and become such a cohesive, positive and successful group.

Next PUC council meeting: March 19, 2025 7:00 pm

Closing Prayer was offered by JoAnne Fletcher

Adjournment: Brad Gibson



**EOORC (Eastern Ontario Outaouais Regional Council)**  
**2025 Annual Report from Portland Church Representative**

The Regional Council continues to meet monthly, and mostly via ZOOM.

The big event for the Region was the 2025 - 100<sup>th</sup> Anniversary Celebration, held in June at the EY Centre in Ottawa. I was actively involved with various planning groups for this event. There was over 1,200 who attended this celebration.

There were cluster groups who held Sunday Services focused on the same celebrations. Ours was held in Delta. I was part of a planning team for this event. It was extremely successful and well attended.

Events happen throughout the Region and I attend many – ordinations, prayer meetings, planning meetings for various events, ‘Every Child Matters’ events.

The Fall General Meeting took on a new form this year and was held in 5 different venues, on the same day. We are meeting in January, 2026 for an evaluation of the event.

Thank you for these opportunities and occasions for learning and growth that you afford me as your EOORC representative.

Liz Church (Regional Council Representative) for Portland United Church



## **PORTLAND UNITED CHURCH TRUSTEE REPORT 2025**

The Trustees of Portland United Church continued to monitor the operations of our Church in 2025. We are primarily tasked with ensuring proper Insurance is in place and handling financial bequests, investments and memorial initiatives. We continue to thank Trustees Anita Cox and Norma Cummings who continue with the primary responsibilities of maintaining the Memorial Book in our Sanctuary and sending out Thank You notes to donors. Anyone wishing to discuss leaving a bequest to Portland United Church is encouraged to reach out to myself or any of your Trustees.

Portland United Church has a current Investment Fund of approximately \$290,000 on December 31, 2025 - up from approximately \$250,000 on December 31, 2024. Our investments are held by Canoe Financial. Will French and Norma Cummings act as the liaison with Canoe Financial.

Joint Trustees continue to support a 2019 motion that would limit withdrawals from the Long Term Fund at 6% in any given year to support the delivery of a Balanced Budget at the Congregational Annual General Meeting. None of these funds were required to be withdrawn during 2025. Of this investment, \$5000 (and accumulated interest) is on behalf of our UCW from December 2021. This agreement will continue as previously and be reviewed on an annual basis.

Insurance on the Church and its subsidiary activities at the Country Roads Community Health Centre continues to be carried by The Bay of Quinte Mutual through Rideau Insurance in the amount of \$775,000. Directors and Officers Liability continues to be carried by Hub International through the United Church of Canada. A written record and a digitally prepared record of belongings is maintained on file in both the Church office and with Trustee Katy Gibson. United Church of Canada policies on abuse and harassment continue to be made available in the Friendship Room for all to read.

The Memorial Fund was used this year to sponsor the refurbishing of our hand bells. Many thanks to Jan Haskin and the Portland Pealers for continuing to make good use of this resource.

The Portland Trustees continue to work with the Elgin Trustees to oversee the Manse as a rental property and support to oversee the Operations of the Clothing Exchange. Please see the enclosed Joint Trustees Annual Report to the Official Board.

Portland United Church Trustees are all members of Portland United Church. Please reach out at any time to the following Trustees: Anita Cox, Norma Cummings, Katy Gibson or Will French.

In Christ,  
Will French  
Chair, Portland United Church Trustees



**PORTLAND UNITED CHURCH  
CHRISTIAN EDUCATION TREASURER'S REPORT 2025**

Income	General Fund	FWD: \$530.78
Statement	For the period 01/01/2024 to 12/31/2024	
REVENUE	NO REVENUE	
EXPENSES	NO EXPENSES	
END OF YEAR BALANCE:		\$530.78



**PORTLAND UNITED CHURCH - CHRISTIAN EDUCATION REPORT**

The Christian Education focus at Portland United has embraced some new initiatives throughout 2024, offering several opportunities to connect with God through Scripture and fellowship. Whether through the weekly devotionals published in the E-news by Liz Church, the book study led by Rev. Doug Powell in the fall, or the Bible Study led by Jim Barton this winter, our congregation has been blessed by opportunities to learn and grow together in our faith.

We continue to support Luz Mariela, a student at the Colegio Bautista Emanuel school in San Salvador. If you wish to share a donation towards the costs of her education, please mark "El Salvador" on your donation and it will be directed accordingly.

We thank those who have provided leadership throughout this past year, and we look forward to more opportunities to connect and nurture our faith together in 2024.

Submitted by  
Pauline French



**PORTLAND UNITED CHURCH WOMEN ANNUAL REPORT 2025**

The Portland United Church Women continued to serve our church and community with dedication throughout 2025. Our executive includes: President – Connie Cochran; Secretary – Norma Cummings; Treasurer – Mary Jane Leblanc; Friendship Committee – Joan Horsfall; Social Convener – Sheila McKeage. We currently have 13 members, with additional community volunteers joining us for pie-making and catered events.

**Highlights of 2025 Activities**

- United Church calendars were purchased and delivered to shut-ins and long-time friends in the Elgin and Portland areas.
- UCW members assisted with the Celebration of Life for Sylvia French in January.
- A well-attended turkey supper was held on March 21.

- Two children were sponsored to attend Camp IAWAH, with a contribution of \$1,800.
- A donation of \$5,000 was made to Mapleview Lodge.
- One hundred water glasses and a large coffee urn were purchased to support ongoing kitchen needs.
- Members attended the EOR UCW Annual General Meeting held on May 14 in Kemptville.
- In April, we hosted the Celebration of Life for Anna Greenhorn.
- Approval was granted to purchase 50 stacking chairs to replace the aging wooden ones; due to stock shortages, the purchase will be completed in 2026.
- Members picked strawberries and rhubarb for our June pie sale, which also featured cherry and blueberry pies.
- Preparations for the September apple pie sale involved extensive peeling and slicing, supported by many enthusiastic volunteers.
- Four members attended the UCW Fall Rally at Grace United Church in Gananoque.
- Tourtière pie preparation and sales took place on November 17 and 19. What began as a small trial of 35 pies has grown into one of our most popular annual fundraisers, with both small and large pies offered.
- A robot vacuum was purchased for the church to support ongoing maintenance.
- For Christmas, we sponsored two families through the local Food Bank.
- Our annual donation to The Navigators was made again this year.
- Six turkeys were purchased in preparation for the March 2026 turkey supper.
- As in previous years, we contributed \$2,400 to the United Church Mission and Service Fund.
- Several UCW members volunteered at the annual Build a Mountain Food Drive in support of the Portland Food Bank.

**PORTLAND UNITED CHURCH U.C.W. FINANCIAL REPORT 2025**

**UCW FINANCIAL YEAR END STATEMENT**

**December. 2025**

**Period: January 1, 2025 to December 31, 2025**

**INFLOWS**

Opening Balance	\$	7,223.42
Meals	\$	1,370.00
Bank Charges Reversed	\$	9.00
Interest	\$	0.45
Offering	\$	357.00
Pie Sales	\$	8,622.00
Fund Raisers		
GIC		
Donations	\$	<u>1,158.60</u>
<b>Total Inflows</b>	<b>\$</b>	<b>18,740.47</b>

**OUTFLOWS**

Misssion & Service	\$	2,400.00
Fund Raising Expenses	\$	1,289.83
Presbyterial Dues		
Friendship/Decore	\$	118.00
Cookbooks/Calendars	\$	157.78
Pie Supplies	\$	2,360.99

Bank Charges	\$	99.45
Subscriptions		
Donations	\$	3,572.95
PUC General Fund	\$	1,459.67
Food Bank	\$	2,000.00
Benevelant Fund		
Gifts	\$	2,841.25
Cases for Caring		
Float	\$	-
<b>Total Outflows</b>		<b>\$16,299.92</b>
<b>Currant Balance</b>		<b>\$2,440.55</b>

UCW has a float of \$53.75 at year end



**PORTLAND UNITED CHURCH**  
**OUTSIDE PROPERTY REPORT 2025**

2025 was a very quiet year with not much to report.

The major expenses continue to be the mowing and the plowing of our large property. Both of those contractors completed their contracts and did a very good job. The solar panels continue be a large help in controlling our hydro energy costs.

Bruce Haskin (Outside Property Chair)



**PORTLAND UNITED CHURCH**  
**INSIDE PROPERTY REPORT 2025**

Annual inspections have been completed on the elevator, AED device and the fire extinguishers. A new AED device has been purchased to replace the previous one that expired.

Monthly checks are done on the AED device, emergency lights and fire extinguishers as well. Water testing is completed regularly as required. Several improvements have been made to the calking and weather-stripping to improve the efficiency of the new heating/cooling system which is working very efficiently and is welcomed by the frequent users of the church. The water heater was replaced this year and there is an outstanding issue with the drain in the kitchen that will require attention in 2026.

An estimate was requested from a plumber, but the extent of the repair makes it difficult to predict.

Annette Clarke is doing a wonderful job keeping the facility sparkling clean and fresh. A huge “thank you” to Annette!

Connie Cochran (Inside Property Chair)



## PORTLAND UNITED CHURCH CHOIR REPORT 2025

The choir continues to be a dynamic group which counts 10 regular members.

We have been blessed to have 4 pianist who have been able to not only play on different Sundays but also lead the choir, they are; Janet McKeage, Pam Newton, Liz Theobalt and Morgan Wright.

Thank you to Norma Cummings for her scheduling expertise. It should be noted that Janet McKeage, researches anthems and practices with us on a separate night twice a month. Janet also sings solos on occasion. Claire French will sometimes accompany her.

We are now able to have a 4-part choir thanks to our new bass Brian Willows. Our choir enjoys getting together and singing God's praises.

There is always room for more.

Katy Gibson  
Chair Portland United Church



## PORTLAND UNITED CHURCH FUNDRAISING REPORT

Musical fundraisers enjoyed over the summer months were performances by County Road 44, Mary's Merry Minstrels, and Mark One, Mark Mulrenin.

In addition, fundscrip continues to benefit both the congregation and the church. The foodbank is one of the major users taking advantage of lower costs, and convenience while benefitting the church.

Joan Kelly  
Fundraising Co-Ordinator



## PORTLAND PEALERS HANDBELL CHOIR 2025



This small handbell choir could not function without the warm support of our congregation and the various leaders who fill our pulpit. No matter when we ask if it's convenient (even if at the last minute) for us to fill a spot in the service, we are welcomed and fill some spots we did!

We brought our bell and chime music to services on March 16, April 27, October 26, November 30 and December 21. On June 1<sup>st</sup> we were also invited to celebrate the 100<sup>th</sup> Anniversary of the United Church of Canada in a regional service at the Fair Grounds in Delta. Portland joined with communities of faith from Addison, Athens, Delta, Elgin, Newboro, Olivet, Seeley's Bay, Toledo and Westport. We were so pleased to provide the Prelude with *This is My Song* and *Every Time I Feel the Spirit*, two of our favourites!

With the help of a couple of our ringers and friends, the bells went on a road trip in June! They are almost 30 years old and had never been refurbished. Arrangements were made to deliver them to Hamilton to have Susan Carscadden-Mifsud give them a good going over, replacing

tired parts, polishing and generally making sure they were in good shape. Susan found them in impressive condition for their age – a nice compliment.

In September, we were saddened to lose three ringers to retirement, and thank Patti Evans, Joan Kelly and Went Sharp for all the time and ringing they have given us. Although this makes us a very small group, we are thankful there's music written for small choirs, and Katy Gibson, Jane Pickard, Bruce Haskin and Cathy Ryan continue to bring the music of handbells and chimes to our congregation.

It is always our hope that YOU or someone you know would like to learn to ring, and you would be most welcome to approach any of us. It is an advantage to read music however we have been known to teach a beginner. There's something special about ringing handbells and chimes and we'd love to share our craft.

Jan Haskin, Director  
Portland Pealers Handbell Choir



**PORTLAND FOOD BANK**  
**ANNUAL REPORT FOR 2025**

It has been another extremely busy year at the Portland Food Bank. It has also been a year of learning and enlightenment. I have learned that each client registered with the Food Bank has a different path that has led them there. Also, it is the hands of many that make this worthwhile program possible to those in need.

In reviewing the Food Bank Financial Annual Report 2025, the yearly income stated in the financial report seems high, but the proceeds from Build a Mountain of Food (BAM) were deposited in December 2025 to avoid overdraft. Actual income in 2025 was \$48039. Numbers of clients continue to rise...2025 started with 27 families and finished the year with 37 (60 adults and 29 children). We continue to review the staples we maintain on our shelves to control our costs and stretch the donation dollars. Additional fundraising will be necessary to get us through to Dec 2026. The groceries continue to be purchased with Fundscrip gift cards, providing the church with some fundraising potential. The Portland Food Bank would like to acknowledge again the UCW, Mill Bay Court Crafters, County Road 44 and Mary's Merry Minstrels who all contributed to fundraising, in excess of \$3600, in 2025. We are very grateful for the continued generous support of the congregation and broader Portland community.

There was a change in two programs during 2025. The community shelf maintained by Portland Food Bank (funded by Country Roads Community Health Centre CRCHC) was discontinued by CRCHC. It was felt the shelf was not providing the assistance it was intended to provide. Also, the Kibbles for Paws program is no longer available, so the Portland Food Bank is no longer able to assist with pet food. This assistance is greatly missed by those clients with pets.

The 2025 Build a Mountain of Food Campaign (BAM), in its 19<sup>th</sup> year, was again a huge success. The morning of Dec 6 started with a lovely snowfall with hot chocolate, sugar cookies and candy canes adding to the festive spirit. The final count for BAM was \$32980 plus 2350 pounds of food. A huge shout out and thank you to all those who helped on that day. Brad Gibson and all the UCW ladies did an amazing job sorting those 2350 pounds. All donations received from Nov. 1 through to Dec. 31 are included in this amount.

There were also 3 families sponsored, which included gifts and Christmas celebration foods. UCW and Len's Cove provided these families with a Christmas to remember, and the families

were overwhelmed with the generosity of others! December also meant shopping and packing 37 Christmas hampers. Mill Bay Court knitters did it again...providing hats/scarves/neck warmers for all 29 Food Bank children.

The volunteers this year were: Norma Cummings, Brenda Smith, Joan Horsfall, Sheila McKeage (Portland United Church), Sylvia Jones (Lombardy) and Heather Court (Smiths Falls). Many hours are needed from the volunteers weekly to keep the Food Bank stocked and ready to meet the needs of the clients. A huge thank you to each of you! Please reach out with any inquiries regarding the Portland Food Bank to either myself or Norma Cummings.

Anita Cox  
Manager



**2025 Portland Food Bank Financial Report**

**Expenses incurred 2025**

Gift cards for groceries	26,400.00
Groceries - reimbursements	2,425.86
Grocery vouchers given to clients	18,199.36
Good Food Boxes	4,630.00
Bank fees	46.5
Office	178.40
Postage	132.09
Petty cash	300.00
	<b>52,312.21</b>

**Expense Donation Statement  
as at  
Dec., 31, 2025**

**Donations Received 2025**

2025 Donations	18,521.95
2025 Bam tranfer	29,517.68
***2025 Platform Donations	7,579.50
	<b>55,619.13</b>

Total 2025 Donations	55,619.13
Total Expenses	52,312.21
	<b>3,306.92</b>

\*\*\* received Jan 03 2026

**Actual Bank Balance as at Dec 31 2015**

Opening balance as at Jan., 1 2025	2,461.06
BAM transfer Jan.02/25	29,517.68
**2026 BAM Transfer Dec.17/25	20,850.00

**Adjusted Bank balance as at Dec 31 2025**

Bank Balance Dec 31 2025.	19038.48
*2025 Platform Don. Jan.3 ,2026	7,579.50
	2,6617.98

Donations ( Received / non receipted)	18,521.95	**2026 BAM Transfer	Dec.17,2025	20,850.00
Total Donations	71,350.69	Dec.31, 2025 Adjusted balance		\$5,767.98
Total Expenses	52,312.21			
Bank Balance	19038.48	* must be added into 2025 due to tax implications		
		** 2026 BAM deposited prior to 2026 to avoid cash shortfall.		
Actual Bank balance as at Dec 31, 2025	19038.5			

Petty Cash Register 2025

	Expences	Cash
Balance as at January 1,2025		180.05
Groceries	411.25	
Good Food Boxes	65.00	
Thank You Cards	26.95	
Comb lock	12.40	
Petty Cash transfer		300.00
Cash refund groceries		31.60
Good Food Box		20.00
Shopper Reimbursements		18.75
Totals	518.30	550.40

Petty Cash balance as at Dec 31,2025 **\$32.10**



**RIDEAU SEWERS – LAP QUILTS REPORT 2025**

**On the second Wednesday of each month, anywhere from 10 to 15 experienced and new quilters gather at the Portland United Church to cut, sew and label lap sized quilts and to enjoy creating together.**

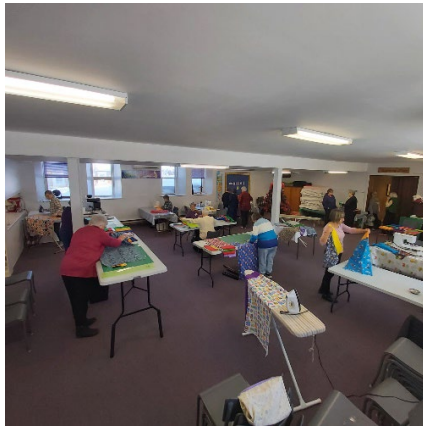
**These quilts are given to palliative care and cancer patients and those on dialysis at the Smiths Falls and Perth Hospital locations and to those who are gravely ill at home.**

**The quilts are created at the church as well as the homes of the various members who do ‘homework’ on be- half of the organization. Fabric and donations come to the group from a variety of service organizations and/or individuals. Use of the hall for the monthly day workshops and storage of supplies is donated by the Church.**

**In 2025 this dedicated group completed approximately 40 quilts to provide warmth and comfort to those in need. 34 were delivered to the hospitals and a few were given out to individuals in the local communities.**



**PILLOWCASE SEWERS – CASES OF CARING REPORT 2025**



**Another year has arrived and time for our report. We are extremely grateful to Portland United Church for allowing us to meet monthly and provide space for our fabric and equipment. We also are thankful for the support of the UCW. We continue to meet monthly on the third Wednesday at 9 am and straggle out at noon. We shop frugally for our fabric as prices have risen a great deal. In the past we have estimated the cast of a case at \$10 but it is now \$15 and that is quite low. We now send approximately 25 cases per month to CHEO. Our attendance fluctuates each month with illness, vacations and appointments but members remain faithful. We all keep in mind the smiles of the children as we sew, cut, pin and label. Thank you for your continued support. Reverend Rodney would be very pleased to see our collaboration.**

**Convenors, Lynne Evans and Joan Kelly.**



## PORTLAND UNITED CHURCH CEMETERY REPORT 2025

Portland United Church Cemetery Report

2025

I would like to thank the members of the cemetery committee for their help and dedication to the upkeep and updating of our cemetery.

Committee members are Bruce Haskins, Brad Gibson, Jillian Bond, Blaine Tackaberry.

In 2025 we had 4 burials and sold 1 plot and 2 niche for the columbarium.

### Financial Statement

Opening Balance		\$ 6775.17
Kinkaid monuments	\$100.00	
Public Guardian interest	\$416.42	
Bank interest	\$ 2.02	
Donations	\$750.00	
Township Grant	\$892.00	
Sale of plots	\$1250.00	
Sale for columbarium	\$ 4625.00	
Opening/closing	\$1200.00	
GIC interest	\$734.33	
Matured GIC	\$14500.00	
Total	\$24469.77	\$24469.00
Expenses		
Grass Cutting	\$1155.00	
Public Guardian Payment	\$1300.00	
Bank Fee	\$11.00	
Leader Monument	\$ 678.00	
Opening/closing	\$300.00	
Total	\$3444.00	(3444.00)
		\$27800.94

Grass cutting for cemetery property was a total of \$ 2310.00. The church paid half accounting for the cemetery only paying \$ 1155.00.

*Blaine Tackaberry*



**PUC ANNUAL REPORT 2025**

**Treasurer’s Report**

The General Fund revenue was just \$388 lower than 2024, and we did lose the property use fees when the community center was reopened in May 2025. This is an income stream that will need to be explored in the future. The Food Bank continues to make extensive use of the Fundscrip program, which provides the General fund with fundraising potential (although the proceeds weren’t received before Dec 31, 2025). The 2 concerts held in support of the Food Bank went directly to the food Bank dedicated fund, adding \$1900 to that fundraising initiative. It was the 5<sup>th</sup> consecutive year that no withdrawal from the LTIF was required to meet our obligations. This is even more significant as we were able to pay PUC portion of the new septic system at the manse and a new defibrillator at PUC from the General fund.

**General Fund Expense**

The General Fund expenses was up \$1680 from 2024, but there were 2 unplanned expenses with the manse septic and new defibrillator. Snow costs were again high, but grass cutting was less with the dry summer.

**Dedicated Funds**

Portland United Church also collected and distributed to the following programs:

	2025	2024
Mission & Service	\$5085	\$6598
Community Flex Fund	\$1524	\$1000
El Salvador	\$570	\$250

Also, it is important to acknowledge that the congregation and greater Portland community collected and donated \$46951 to the Portland Food Bank.

**Long Term Fund**

	Dec-20	Dec-21	Dec-22	Dec-23	Dec-24	Dec-25
Ending Balance	\$161,737	\$216,726	\$220,733	\$233,826	\$271,519	\$295,771
Withdrawals	\$6,000	\$0	\$0	0	0	0
Additions	\$2,500	\$6,180	\$548	0	0	0
Investment Income	\$11,560	\$48,809	\$4,007 #	\$13,093	\$37,693	\$24,252
Est. Return	7%	30%	2%	6%	16%	9%

Dec -21-25 Ending Balance includes \$5,000 of UCW investment .

## PUC ANNUAL REPORT 2025 TREASURER'S REPORT

### Portland United Church

Income Statement	2025 Actuals	2024 Actuals	Difference	2026 Budget
<b>General Fund Revenue</b>				
Sunday Givings Rev	49,102.43	49,490.47	-388.04	50,000
<b>Fundraising</b>	0.00			
Gift Card proceeds	0.00	813.36	(813.36)	800
Other fundraising		998.00	(998.00)	1000
TOTAL Fundraising		1,811.36	(1,811.36)	1800
<b>Finance and Admin rev</b>				
Property Use Fees	1,290.00	2,370.00	(1,080.00)	300
TOTAL Finance and Admin rev		<u>2,370.00</u>	(1,080.00)	300
<b>TOTAL General Fund Revenue</b>	<u>50,392.43</u>	<u>53,671.83</u>	3,279.40	<b>52100</b>
<b>General Fund Expenses</b>				
Charge assessment Expense	27,614.19	25,350.00	2,264.19	24000
Adult Christian Education (New)		0.00	0.00	100
Outreach Rev		0.00	0.00	
Outreach Exp		0.00	0.00	370
Broadview Rev	(60.00)	0.00	(60.00)	
Broadview Exp	180.00	0.00	(180.00)	
Sharing &Caring Exp		50.00	50.00	
Decorating Committee Exp		0.00		
Music exp	40.32	0.00	(40.32)	
Music Director Expense	4,300.00	6,100.00	1,800.00	5200
Piano and Organ Maintenance		0.00	0.00	500
Hand Dells Exp		0.00	0.00	500
Worship Exp	144.56	0.00	(144.56)	100
Elevator Exp	272.50	746.50	474.00	1000
Recurring maintenance Interior	2,892.37	1,752.51	(1,139.86)	2300
Custodian Expense	2,934.00	3,915.00	(981.00)	2800
Hydro	1,719.16	1,752.51	33.35	1500
Propane	2,066.21	2,447.53	381.32	2000
Grass &Lawn	1,246.01	2,170.92	924.91	1500
Recurring Maintainence Exterior	60.11	1,377.20	1,317.09	1500
Snow	6,018.13	3,216.78	(2,801.35)	6000
Insurance Expense	3,508.72	3,520.64	(11.92)	3500
Office expense	473.39	436.90	36.49	450
Envelope and PAR Rev	(70.00)	(45.00)	25.00	-50
Envelopes and Par Exp	383.64	390.92	(7.28)	450
Other	456.34	385.57	70.77	1400
<b>TOTAL General Expenses</b>	<u>53,927.65</u>	<u>52,496.74</u>	<u>2,010.83</u>	<b>54020</b>
<b>NET General fund Income</b>	<u>(5,353.22)</u>	<u>1,175.09</u>	<u>3,436.57</u>	<b>-3570</b>
<b>Net Designated Fund Income</b>				
Benevolent	542.00	507.00		
Building	1,147.00	980.00		
Memorial	711.25	429.27		
2020 & Beyond	30	96.25		
Youth Support	100	810.00		
Media Fund		0.00		
Choir Revenue	15	1,208.00		
Bell Choir	245.62			
<b>Total Designated Fund Income</b>	2790.87	4,030.52		
<b>Total Net income</b>				
Transfer from Investment acct		0		

**NOTES:**

For a breakdown of Designated Fund revenue and expenses please see the Balance Sheet Comparison later in report

\* Please see separate report for full financial impact of Designated Funds with separate Bank accts Cemetery, Food Bank and CYAYA (Christian Ed)

Portland United Church  
Designated Fund Balances  
Dec 31 2025

FUNDS	2024-12-31	Revenue	Expenses	2025-12-31
General fund	11,008.55	50,392.43	54,884.65	6,716.33
Benevolent	2,384.64	542	500.00	2,426.64
Building	4,512.02	1147	1,425.54	4,233.48
Memorial Fund	4,250.92	2155.4	1,355.44	5,050.88
2020 & Beyond	98.25	30	0	128.25
M & S	0.00	5085	5085	0.00
Community Care	0.00	1524.2	1524.2	0.00
Cases Fund	0.00			0.00
Food Bank Fund	0.00	46,951.45	46951.45	0.00
Media Fund	4,796.65	0	0	4,796.65
Choir Fund	776.74	15	0	791.74
Mission Works	0.00	0	0	0.00
Bell Choir	559.11	245.62	0	804.73
CYAYA	0.00	0	0	0.00
Youth Support	817.31	100	802.42	114.89
El Salvador	0.00	575	570	5.00
Gift Card	0.00	29,300	29300	0.00
Cemetery	0.00	1905	1905	0.00
Brickwork	0.00	0	0	0.00
Go Green	537.70	1,000	1537.7	0.00
Manse Repairs	0.00	0	0	0.00
Miscellaneous	0			0.00
<b>TOTAL DESIGNATED FUNDS</b>	<b>29,739.89</b>	<b>140,968.10</b>	<b>-182,906.31</b>	<b>25,066.59</b>

Notes:

Cemetery includes \$1155 transferred into General Account from Cemetery acct for shared grass cutting contract and is not new revenue

Go Green Dedicated Fund was closed and balance \$1444.15 was transferred to the Memorial Fund on Nov 17. 2025.